

Trustees meeting held on 3. November 2022 at 10.00 at Bob Champion Centre, Room 8.

Colney Road, Norwich.

Present : Michael Surkitt-Parr.(President) Hilary Barker (Treasurer) Ann Copsey (Membership Secretary) Chris Parfitt, Sondra Gorrick (Joint Editors) Elizabeth Blaxell, Doreen Betts, Mary Dolding, Margaret Allcock , Jan Beart, Tessa Holmes (secretary)

Mike Surkitt-Parr opened the meeting and welcomed members.

2. Minutes of the last meeting 3 August 2022.

The minutes of the meeting were agreed as a true and accurate record and signed by Mike Surkitt-Parr.

3. Matters arising from the minutes

a : The 3rd AGM will be held on 13 May 2023 and the venue was agreed as Benjamin Gooch Hall with inclusion of the Atrium , booking from 12 midday to be requested by Tessa Holmes when the booking window opens on November 17th 2022. A brief discussion took place regarding the use of The Willow Centre, but it was agreed inappropriate to share this with other users on the day. Mike Surkitt-Parr to approach the chaplaincy team, Heather Parr (reading) and Annette Jude (pianist).

Speaker suggestions for the AGM to be sent by members to Mike Surkitt-Parr. The Reunion element of the AGM has been missed by the Trustees and members and a discussion took place to agree the catering for the day. Mary Dolding and Chris Parfitt suggested funding is requested from the Trust through Nancy Fontaine. Hilary Barker will arrange a cake, it was felt by members that savoury snacks would be preferable. Planning to continue. Badges that were to be presented at the 90th AGM will be presented at this AGM.

The Trustees meeting for May will be held by Zoom on May 11th 2023.

b : Adoption of a ward area . This was felt by committee to be a good idea to receive a percentage of the collection from the AGM. Chris Parfitt highlighted that as a volunteer it was at times difficult to source small pieces of equipment that would aid patient care and comfort, a footstool costing £41 was used as an example. Mike Surkitt-Parr to look at the logistics of this and how this could be aligned to a ward area for use.

4. Christmas seniors 2022.

Doreen had sent the Trustees their Seniors List for 2022 prior to today's meeting, the allocation was 3/4 seniors per person with the exception of Mary Dolding and Elizabeth Blaxell who both had 5. A discussion took place and Jane Gasgoine will now be contacted by Jan Beart. Elizabeth Blaxell was happy to retain the 5 seniors to call. The deadline to make the calls and to advise which voucher would be their choice is 30th November 2022. Voucher value is £10 and the choices available to

Seniors are Marks & Spencer, Sainsburys, Boots or Gardening voucher which is sent with their Christmas Card.

Doreen Betts went through the list advising the Trustees of any further details for their allocated seniors. It was agreed that the inclusion of the 'Thankyou cards' would be a welcome addition to the Journal.

Mike Surkitt-Parr thanked Doreen Betts for her work on this.

5. Financial reports.

Hilary Barker circulated the accounts to members and presented her report for inclusion with the minutes. She confirmed

The mandate changes have now been confirmed by the bank.

The investments which stand between 15-20k are to be discussed at the Away Day, Hilary Barker had emailed Chris Rengert but has not had a response to date.

Incomings and outgoings are not sustainable for the future as it stands, Hilary explained that for example the Journal in its current format was a cost of approximately £7/item and was then plus postage with 5-6 copies being posted over-seas versus the annual (retired) membership standing currently at £5.

Mike Surkitt-Parr advised that this subject was indeed one of the focuses for the Away-Day along with recruitment. A programme would be sent to members at the beginning of next week advising which of the 4 groups you would be aligned to and then the subjects each of the groups would discuss. Feed-back from the Groups would then be compiled by Mike Surkitt-Parr and fed back into the agendas of future meetings. Members highlighted that the Heritage and Seniors were key points to be held on to.

6. Heritage Report.

The Heritage committee report was read by Margaret Allcock.

The progress with the indexing continues with the help of Jan Beart, Mary Dolding and Elizabeth Blaxell. A scaled down version of the 'Royal Visits' display will be used this evening at the Betty Lee Lecture. The display will be used by Chris Parfitt and Elizabeth Blaxell for the creation of articles for inclusion in the 2023 Journal. Margaret Allcock thanked Hilary Barker for this subject suggestion which had proved so interesting and enjoyable. It has been replaced by a smaller version of The History of the League and promotion of the Betty Lee Lecture.

It was highlighted that no Display Boards could be located for use by the Heritage Group.

Mike Surkitt-Parr will write up his presentation that was to be given at The Forum event which was cancelled following the death HM Queen Elizabeth. This will then be included in the Journal 2023.

7. Membership.

Ann Copsey gave her report to members, there are currently 297 members with the addition of one new member since the August meeting. There has been one death, two resignations and two changes of address.

Ann advised members that she sent 54 reminders in October to those members who had not paid their subscriptions, of those 28 had responded. Ann would then contact the remaining members

who still have out-standing subscriptions again in December, these members were still receiving a Journal in the April. A discussion was held between members, and it was felt that the December reminder should be a phone-call and if no payment was then received these members would have their memberships lapsed and will not receive a Journal. Other members offered to assist Ann in the making of these reminder phone calls.

Mike Surkitt-Parr thanked Ann Copsey for her work as membership secretary.

Mike Surkitt-Parr reminded the committee that the recipient of the Betty Lee Award will be receiving a year's membership to the Nurses League and flowers as part of her prize this evening. The recipient of this year's award is a Childrens Nurse who qualified in 2021.

8. Journal Update 2023

Sondra Gorrick made the report on behalf of herself and joint editor Chris Partitt. The full plan for the Journal is now in place, agreements are awaited for some articles but the following will be included . Betty Lee, International Nurses Day, Edith Cavell Service. The new Orthopaedic Centre. A further exert from Mary Clarke. A book review by Hillary Barker on 'True Stories of becoming a Nurse' . Elizabeth Blaxell will write an article on HM Queen Elizabeth in Norfolk.

The cover for the 2023 Journal will be a Union Jack in the background. Our joint editors reminded the committee that they are retiring after the 2023 Journal. Mike Surkitt-Parr thanked the joint editors for all their hard work.

9. Nurse league Website

The web site continues to be managed by Paddy.

10. Forthcoming Newly Qualified Nurses Induction Sessions

Jan Beart reported that there had now been a two year gap in these sessions being delivered, it was an excellent way to reach out to newly qualified nurses and inform them of the Leagues existence.

11. Betty Lee Lecture 2022.

The Lecture is at 4pm and Mike Surkitt-Parr confirmed that Betty Lee's godson Andy Lancaster would be attending accompanied by his parents. Andy Lancaster would be making the presentation of the Betty Lee award with Professor Nancy Fontaine @ 5pm. The speaker is Mike Waters on 'The Virtual ward'. Doreen Betts has arranged cheese straws and Mike Surkitt-Parr the juice and cups.

It was agreed we should go back to the September date when the evenings would be lighter and hopefully encourage better attendance. A Save the date will be included in the Journal, date to be confirmed and Tessa Holmes will then advise the Editors of both venue and date when confirmed.

12. 250th Anniversary of the N & N Hospital Events.

These events were considerably scaled down due to the period of national Mourning for HM Queen Elizabeth. Mary Dolding advised the committee that a Carol Service in the Cathedral has been planned but the confirmed date is awaited.

13. Time Out Day.

Taking place Thursday 10th November 2022, Arrival 9.30-9.45. The Carlton Room, Park Farm Hotel, Hethersett, Norwich. NR9 3DL. A facilitator has been booked for the day who will set out the ground

Rules. Topics for discussion are Finance and Recruitment, further broken down into two parts with different members considering the key points.

14. Any Other Business

Hilary Barker proposed that we have a Biscuit Fund for future meetings, this was well received. Ann Copsey wishes to provide the biscuits at the next meeting, the biscuit fund will then commence at the next meeting in August.

Tessa Holmes proposed the League looks at a closer welcome to new members/link to an existing Trustee to encourage their retention in the League.

Chris Parfitt is involved with The Retirement Fellowship and would like to include the Nurses League in their forthcoming stand, this was welcomed by members. Mary Dolding will also be at this event.

Chris Parfitt, Margaret Allcock, Elizabeth Blaxell and Mary Dolding attended the Edith Cavell service (Mary Dolding representing Mike Surkitt-Parr who was unable to attend due to illness). The

members reported that the event was well attended. Mike Surkitt Parr expressed his thanks Chris Parfitt for arranging the wreath and to Mary Dolding for standing in for him on the day.

The meeting closed at 12.10 pm.

Next meeting to be held on Thursday 9 February 2023 at 10.00 hrs

The Willow Centre, Willowcroft Way, Cringleford, NR4 7JJ

Ms. Parfitt
09:02:23