

The Norfolk and Norwich University Hospital Nurses League

Charity registration no – 290546

Minutes of Trustees meeting held on Zoom. Thursday 8th May 2025 @ 10am.

Present – Mike Surkitt-Parr. Mary Dolding. Chris Parfitt. Geraldine Copsey. Margaret Allcock. Doreen Betts. Elizabeth Blaxell. Jan Beart. Sondra Gorick. Tessa Holmes. Mary Clarke. Gavin Shiers.

Apologies – Hilary Barker (Treasurer)

Minutes of Previous meeting – Agreed as true and accurate record.

Matters arising from minutes

Live streaming of events – GS has been leading on this but to date no progress with NNUH team. GS is able to assist JB with this for the AGM. MSP thanked GS for efforts with this.

Meeting with Dean of School of Health Sciences – This meeting will now take place at a venue to be confirmed within NNUH on the 4th September 2025. MSP will provide more details nearer the event for other Trustees who may wish to attend. Rachael Cocker (Chief Nurse) and Dr Lucy Arora will be present, this is a good opportunity to forge links between the graduates and the Nurses League.

Subscriptions – MSP wanted to be sure of the opinions of the Trustees in view of the costs of living constraints effecting the elderly before the proposal to raise the annual subscription to the Nurses League by £5 is put to the members attending the AGM on May 10th. Annual subscription for working members would be £15 and £10 for retired members if this is approved by a majority at the AGM and would come into effect in 2026. The increase would bring an additional c £840 in subscriptions which is needed in view of the current account being in a negative position on a regular basis each year. AC reported that it was already difficult to collect subscriptions with a small percentage of members not paying the full amount now. There are 48 outstanding currently, reminders will be sent to those members in October. Concerns were raised that the League has £15k in investments and a discussion took place regarding the merits of cashing in one of the unit trusts to improve the cash position. It was agreed that the guidance of Chris Rengert should be sought and then discuss further at a later meeting. SG asked for clarification on what would happen to NNUH nurses League funds if the Nurses League were to cease, MD confirmed that the funds would go to a like minded charity in this case. The trustees agreed that the proposal should be put the members at the AGM as planned.

Membership secretary's report - AC reported that two new members had joined, and two further members had re-joined the League. 67 attendees are expected for the AGM this year. A donation has been received in memory of Pauline Burckitt, a letter of thanks will be sent to her family.

Christmas Seniors – DB will advise trustees of the number of new 'Seniors' for this coming year. Letters of thanks have been received by both DB and AC these will be shared at the August meeting.

95th AGM and Reunion Saturday 10th May 2025. MSP confirmed that a new member of the Chaplaincy team, Reverend Casey will lead the service this year. The piano will be played by

THE UNIVERSITY OF CHICAGO

DEPARTMENT OF CHEMISTRY

PHYSICAL CHEMISTRY

Annette Jude, and she has chosen the third hymn for the day. The orders of service have been printed. The reading chosen by the chaplaincy will be read by Heather Parle. The collection during the service will be undertaken by DB and EB. Jan Beart the speaker for this year on 'The History of Nursing' has chosen Myeloma UK to receive the monies from this collection. The collection will be counted by Graham Allcock and the total amount then advised back to President MSP to be announced to members.

Catering has been arranged with Serco by CP. Linda from the Serco team has been very helpful and a generous discount has been given to the Nurses League. This year there will be tea, coffee and squash for 80 attendees and cream teas (Fruit and cheese scone) for 70. The total charge for this is £126.00 which is considerably cheaper than previous years. Five volunteers will assist with the serving of the tea. Thanks to SG and CP for co-ordinating this. CP will bring gluten free and vegan options along with soya and oak milk. Help to arrange tables will take place from midday. Table flowers will be done by JB and CP, a helium balloon for 95 will be sought by CP. SG will provide and arrange the Altar flowers. The Anniversary cake has been arranged by HB. Plants will be supplied by CP and SG to thank Linda and the volunteers who are assisting her.

A raffle will take place led by HB, prizes are being donated by AC. MD and HB. A list will be available for attendees to add their names to in order to receive a certificate of attendance; the certificates will then be created and emailed to those making that request.

Orange poppy seeds will be gifted to attendees to take home and sow as a symbol of 'Health and Regeneration'. Flanders red poppy seeds will be sent to the families of members who have passed during the year. This has been arranged by TH.

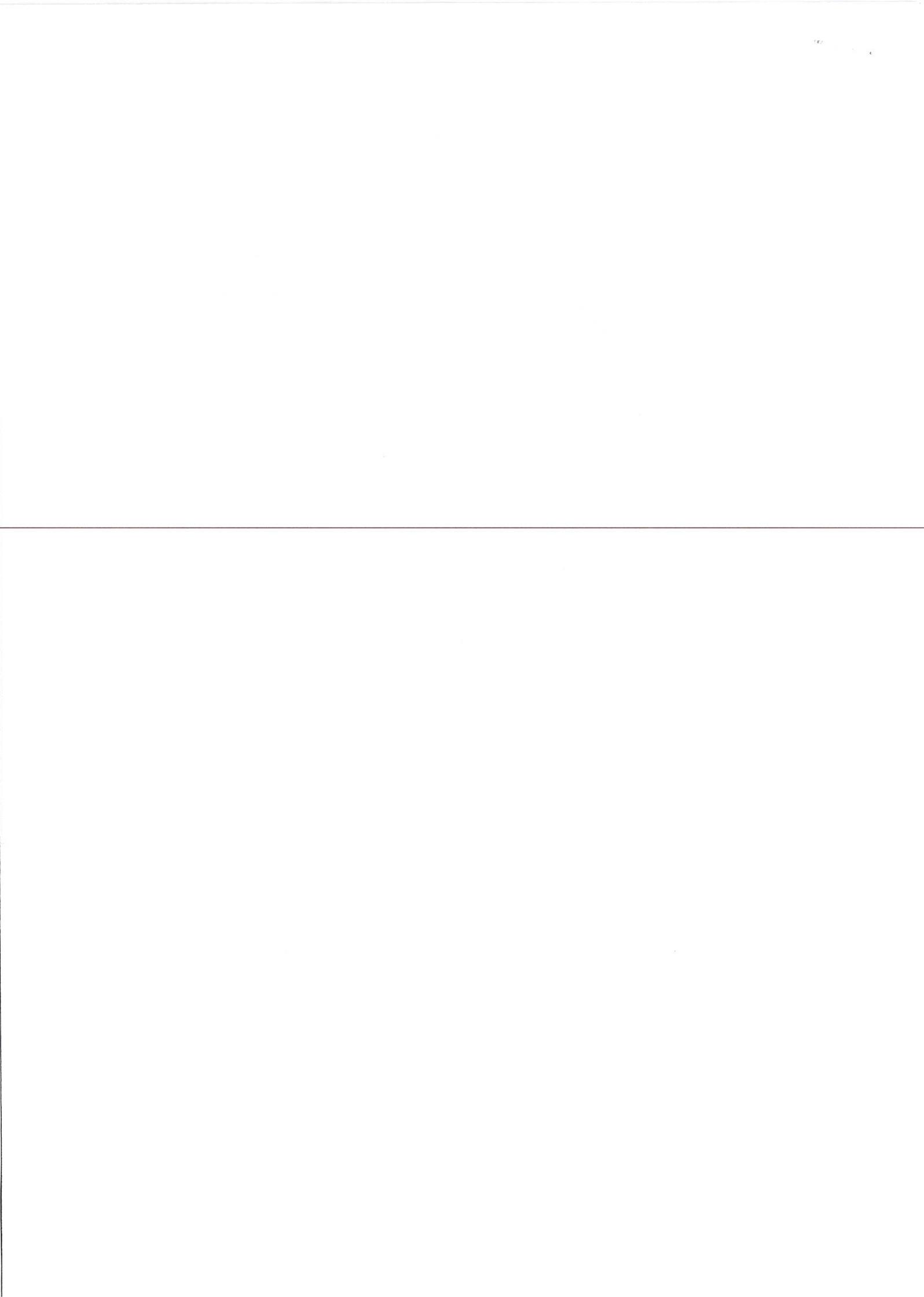
The Heritage Committee display will be set up and will be the same theme as used for the International Nurses & Midwives Day last week. MSP thanked MA and the Heritage sub-group members. GS has a uniform to donate to the collection held.

Time Out Day 2025 – this has been arranged to take place on Friday 7th November at Reymerston Hall and the focus for this day will be the Heritage of the Nurses League and the way forward.

Financial report – HB's report was read to the meeting by MSP, it clearly detailed the outgoings exceeding the monies coming into the account and underpins the need for annual subscriptions to rise. A donation of £500 had been received from a member of the public, a letter of thanks has been sent. Gift Aid on subscriptions totalled £186.65, thanks to membership secretary AC for promoting this amongst the membership. There have been good returns from the Nurses League investments, thanks to Chris Rengert the Financial advisor to the Nurses League. Postage of the Journal was discussed as a cost. This year as advised by CP that cost has been reduced. 5 Journals were sent by airmail at a total cost of £14 (the cost in 2024 was over £5/unit sent). The remaining Journals were hand delivered. HB has requested that AC thanks the auditor on behalf of the Nurses league for her work which is much appreciated.

Heritage Update – read by JB, works continue by the sub-group and the full report for the year will be read at the AGM.

Social Media update – read by TH with full report to be read at AGM. Positive feedback has been received from the 2025 Journal, this was led by GS. Thanks to GS for all his work on this. GS will be supported by CP and SG for the 2026 Journal. The Nurses League will be represented at the Royal Norfolk Show again this year on Wednesday 25th June, there will be a small tombola



with the theme 'Afternoon tea', fellow trustees have been emailed to request donations of dry goods for the raffle, these can be brought to the AGM.

Forthcoming Newly qualified Nurses Induction sessions – JB reported that these continue in a regular basis and are very much enjoyed by the Nurses League members and the newly qualified nurses providing a good opportunity to listen to their experiences too.

Betty Lee Lecture 2025 – Booked for Saturday 25th October 2025 @ 2pm with the lecture to start at 3pm. MSP is currently sourcing a speaker for the day. The League is aiming to increase attendance this year and there will be posters displayed in Edith Cavell, Bob Champion and the Library, posters will be hand delivered to wards by GS. CP will liaise with the communications team for the lecture to be on BEAT. It will also appear on the Facebook page and embers will be emailed.

Any Other Business –

MD has been approached by Emma Jarvis regarding the Nurses League being included in a list of supporters for the repair of the 'Leaf Sculpture' from the East Atrium. It was decided this should be discussed at more length at the August trustee meeting.

MD reported the hospital choir will be singing at a concert in the Octagon Chapel on June 28th, this will be advertised by the Nurses League on the Facebook page.

Display Cabinet for Nurses League memorabilia, a funding request has now been submitted by Emma Jarvis.

The meeting closed at 11am.

The next meeting will take place on Friday August 8th at The Willow Centre. Cringleford @ 12 midday and will include a lunch. TH will send out a proposed list of picnic items for fellow trustees to select what they are able to provide prior to the meeting

Ms. [Signature]
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