

The Norfolk and Norwich University Hospital Nurses League

Charity registration number 290546

Executive meeting held on **Saturday 10th May 2014**

Room 12 at the Norfolk & Norwich University Hospital.

Present: Lavinia Gordon-Gray (President), Vivien Aldridge, Margaret Allcock, Doreen Betts & Elizabeth Blaxell (Joint Editors), Ann Copsey (Membership Secretary), Mary Dolding (Treasurer), Wendy Hobbs, Betty Lee, Pat LeGrice, & Ruth McNamara (Secretary).

1. **Apologies:** Hilary Barker (new Treasurer)
2. **Minutes from the last meeting:** Agreed by all present and signed as correct.
3. **Matters arising:** 9a After discussion it was agreed delivery of the Journal by Trustees should be more flexible and posted if there were unforeseen problems. Doreen Betts was thanked for standing in with local delivery.
4. **Financial Reports. Mary Dolding**, Treasurer, distributed to Trustees the annual financial report 2013-14. Copies will be on display for members at the AGM for their inspection. They had been audited by Brian Allerton who had found no inconsistencies. Our income was £3,084.44 which included gift aid tax relief, generous donations, sale of excess commemorative mugs and a donation for the last hospital badge. Income had increased due to our very diligent Membership Secretary, Ann Copsey who is setting up a data base to help with the more detailed claim of gift aid tax relief in 2014-5. She has refused to claim for this and wishes to make the cost as a donation to the League. Unfortunately annual subscriptions were down. Costs had increased with archive/heritage related work and we slightly increased our Christmas Benevolent expenditure with more gifts to senior members. Journal costs remained about the same but postage costs increased. This left us with a deficit of £10.72 in income/expenditure. The investments and savings accounts were untouched. **Chris Rengert**, our Financial Advisor had sent a report on our investments with a copy for comparison of 2012-3. Value on 30th April 2014 was £17,912 in a recent strong market up from £17,267 a year ago. Our current income remained the same. The index-linked gilts (£2,050 approx) had been re-invested increasing the holding of our Fidelity Moneybuilder Income Fund. A gift voucher will be sent to Brian Allerton for his help as an independent examiner of our accounts and the Committee thanked Chris Rengert for his support. Mrs Gordon-Gray thanked Mary for her hard work on behalf of the League for the past eight years as Treasurer.
5. a. **League Objectives correspondence.** Lavinia Gordon-Gray reported that there had been no comments from the Vice-Presidents who had been sent the background information and the proposed Supplemental Declaration of Trust 2014. An abridged version appeared in the Journal and again no comments had been received. This document will be discussed at the AGM and if approved by the members present it will be signed by the Trustees.. The legal costs by Clapham & Collinge All Saints Green Norwich for this work to date are £504. Approved by all present.

b. 2014 AGM and Reunion arrangements

Ruth McNamara reported:

- i. 55 free parking tickets had been collected from Mr Duckett (Hospital Travel Office).
- ii. Rev Eleanor Langan had planned and agreed to lead the service, arranged for service sheets to be printed and the piano moved into the Benjamin Gooch Hall. She had been given

names of 14 deceased Members to be remembered in the service. The League's silver cross, candle sticks and rose bowl will be available for the altar.

iii. Pat Le Grice will read the lesson.

iv. Annette Jude will play the piano.

c. **Vivien Aldridge** has arranged for Dr Nandu Thalange to give the members a talk on 'Modern Diabetes Care in Children' and the chapel collection will be given to purchase insulin pumps for young patients. Some will be on show at the AGM.

d. **President & Trustee nominations 2014:** **Ruth McNamara** reported that there had been one nomination for the position of President – Mary Dolding (Barker) 1965-70.

Dawn Collins (Service) and Michael Surkitt-Parr 1975-78 had been nominated for the vacant committee positions. All names will be put to the members for a show of hands on election.

e. **Lavinia Gordon-Gray** reported that tea will be served in the east Atrium as the Deli was now a commercial venture and was not available. Contact with the Serco hospitality manager had been confusing as there appeared to be limited communication between those involved with providing and serving the tea. She would follow up this confusion with Anna Dugdale and Emma McKay after the meeting if necessary

f. **Margaret Allcock** informed the Trustees that some of our heritage photographs were on loan display in the hospital corridors and she had more for recognition at the reunion.

6. **Heritage committee progress:** **Vivien Aldridge** reported they have continued to organise photographs, scrapbooks and newspaper articles into specific subjects in "acid free" sleeves. An index has been produced with as much information as possible against each item. All have to be catalogued before they can be deposited. Loan sheets had been produced for each article out on loan. Items continue to be donated. Thanks were given to Vivien and Margaret.

7. **Officer's reports.**

a. **Ann Copsey** reported two members had resigned this year and several had moved home. Trustees were given an updated membership list. We now had 382 members. Mrs Mary Harper (Gittins) 1943-6, Miss Ruth Jolley 1940-3, Mrs F Lewis (Milk) 1950, Mrs E. Coverdale (Charnock) 1961-5, and Mrs Mary Sago (Wright) 1940-4 had recently died. 109 members were coming to the reunion with 83 apologies. Many mentioned they had enjoyed the Journal.

b. **Elizabeth Blaxell and Doreen Betts** reported that they enjoyed editing the 2014 Journal and were willing to continue in 2015 which in the 85th year will be a special edition.

8. **Any other business**

a. **Betty Lee** was donating the flowers for the AGM which afterwards will be placed in the Hospital Chapel. She reported that she had spoken to site builders about the old Hospital Chapel and they told her work had been delayed because asbestos had been found on the site.

b. **Pat LeGrice** reported there was no change in Bea Taylor's condition as she approached her 102nd birthday on the 17th June.

She reported that the NNUH section of the Edith Cavell celebrations 2015 had suggested a League scarf to raise our funds. This was considered and rejected by those present.

c. **Mary Dolding** had organised a question to be answered by members for a prize at the AGM.

d. **Lavinia Gordon-Gray** informed the committee that the fee for our website had been paid for and would be handed over to a new site manager this year. This would be raised at the next meeting.

Anthony Gordon-Gray was thanked for his hard work in maintaining the site since its evolution six years ago.

Lavinia Gordon-Gray was thanked by the committee for serving us loyally for her six years as our President and was very pleased she had accepted a position as Vice-President.

9. Date of next meeting: Thursday 14th August 9.30 for 10am Room 12 Education Centre.

Signed:

Date: