

The Norfolk and Norwich University Hospital Nurses League

Charity Registration Number 290546

Executive meeting held on **Thursday 6th February 2014**
in Room 5 Education Centre at the Norfolk & Norwich University Hospital.

Present: Lavinia Gordon-Gray (President), Vivien Aldridge, Margaret Allcock, Elizabeth Blaxell (Joint Editor), Doreen Betts (Joint Editor), Mary Dolding (Treasurer), Ann Copey (Membership Secretary), Wendy Hobbs, Hilary Barker, Miss Betty Lee & Ruth McNamara (Secretary)

1. **Apologies:** Pat LeGrice

2. **Minutes from the last meeting:** Agreed by all present.

3. **Matters arising from the last meeting:** None

4. **Progress of League Objectives in our Declaration of Trust:**

Lavinia Gordon-Gray reported that the Charity Commission had agreed to the new League Objectives. It will be put to the Members in the 2014 Journal and brought before the Members for approval at the next AGM on 11th May 2014. The matter was now with the solicitor for the final document.

5. **Financial reports:**

Mary Dolding, Treasurer distributed income and expenditure accounts to report our income was at a deficit of -£54.67 but there was income from our investments still to come so this left the financial report much the same 2012-13. Ann Copey was thanked for her work in following up lapsed Members' subscriptions and donations received. Chris Rengert our Financial Adviser will be asked to present an investment report for the AGM. She was very pleased to report to the Trustees that Hilary Barker had agreed to take over as Treasurer after the AGM. All those present thanked Mary for the work she had done for the League during her time in office.

6. **2013 Seniors gifts:**

Ruth McNamara thanked all the Trustees who had helped her contact 54 Seniors to offer them a Christmas gift. Many were just happy to reminisce and have a chat. £450 had been spent on this project for Christmas 2013. Several letters had been received with thanks and how pleased they were to be remembered by Members especially at Christmas. Mrs Mary Sago (Wright) 1940-44 – Ipswich and Mrs Maureen Lewis (Milk) 1950 had both died early in December 2013. A letter had been sent out to trace Mrs Jeanne Howlett (Spruce) 1946-9 – Gt Massingham Norfolk but to date there had been no reply.

7. **2014 Trustee Elections:**

Ruth McNamara reported that nomination papers would be delivered to each Member within the Journal to be returned by Saturday 5th April 2014.

Doreen Betts (Joint Editor) and Margaret Allcock both agreed to stand again for re-election as Trustees. Miss Betty Lee has resigned as a Trustee with effect from 10th May.

Lavinia Gordon-Gray has completed two terms as President so the position will become vacant on 10th May.

8. **AGM & Reunion Saturday 10th May 2014 at 1.45pm in Benjamin Gooch Hall.**

Lavinia Gordon-Gray will:

- a. Liaise with Mrs Emma McKay Director of Nursing about payment of tea provided by Julie Cave for 'Trust Treats', and with the management of the Deli Restaurant and catering department about the tea arrangements. Restaurant booked 2-5pm.
- b. Contact Pat LeGrice to ask if she is willing to read the Lesson. Doreen Betts has agreed to be stand-in if necessary. Mrs McNamara will arrange for the scripture to be forwarded as soon as she receives it from the Chaplain.
- c. Contact Annette Jude.

Ruth McNamara will:

d. Correspond with Rev. Eleanor Langan to ask if she will again plan and lead us in our Service and provide Service sheets for 100 people. It will also be requested that the Hall be set up as a Chapel with the League's silver bowl and white altar cloth.

The Trustees requested two hymns for the Service and it was agreed that The Magnificat be replaced again by the 23rd Psalm.

Hymns: Now thank we all our God & Praise to the Lord.

e. Write to Hospital Travel Office requesting 50 free parking tickets for Members attending the Reunion.

f. **Betty Lee** – Agreed to arrange the Chapel flowers.

g. The Collection for Paediatric Diabetic Fund will be taken by Wendy Hobbs and Elizabeth Blaxell. Ann Copsey has the collection bags in her keeping.

h. **Vivien Aldridge** will liaise with our speaker Dr Nandu Thalange.

i. **Margaret Allcock** will display unrecognised archive photographs for recognition.

8. Heritage material update.

Vivien Aldridge reported they had held two meetings with Margaret Allcock making good progress compiling boxes of Jenny Lind, West Norwich and Norfolk & Norwich Hospital material. One file and scrapbooks were ready to be presented to Norfolk Records archives soon when a request to view items recorded deposited in October 1996 will be made. The next major task was an inventory of the records, Miss Lee will help identify photographs. Thanks were given on behalf of the Members.

9. Any other business

a. **Elizabeth Blaxell and Doreen Betts** reported the Journal was at the printers and would be ready for proof reading in two days. The postal cost was again discussed and Trustees put forward names of Members who lived locally to them for hand delivery. 400 copies will be printed for dispatch on 6th March.

b. **Ann Copsey** was pleased to report two new Members: Rachael Cocker (Dolding) 1991-4

& Linda Shingles (Prior) 1967-9.

385 Members will receive the 2014 Journal. Four contact letters were outstanding but two of these were overseas.

c. Lavinia Gordon-Gray attended Diane Webb's (Howes) funeral.

d. Mary Dolding and Margaret Allcock attended Mrs Eva Basey's (Johansson) funeral.

e. Ruth McNamara and Betty Lee with other Senior Members attended Mrs Molly Houseago's (Dashwood) and Mrs Mary Harper's (Gittins) funerals.

f. **Betty Lee** had been contacted by the President of The London Hospital Nurses League who were happy to be in contact with another surviving Nurses League.

10. Date of next meeting: Saturday 10th May 9.30 for 10am Room 12 Education centre.

Signed.

Date.