

The Norfolk and Norwich University Hospital Nurses League

Charity Registration Number 290546

Executive meeting held on **Thursday 8th November 2012**
in Room 22 at the Norfolk & Norwich University Hospital.

Present: Lavinia Gordon-Gray (President), Margaret Allock, Doreen Betts (Joint Editor), Hilary Barker, Ann Cosey (Membership Secretary), Mary Dolding (Treasurer), Wendy Hobbs, Vivien Aldridge, Miss B Lee & Ruth McNamara (Secretary).

1. **Apologies:** Pat LeGrice and Elizabeth Blaxell

2. **Minutes from the last meeting:** Agreed by all present and signed as correct.

3. **Matters arising from the last meeting:**

Doreen Betts spoke of the plans for an article in the Journal commemorating Miss Bea Taylor's 100th birthday last June.

4. **League object**

Lavinia Gordon-Gray brought to the committee's attention that the Objects specified in the League's Declaration of Trust did not include the ownership and management of heritage memorabilia. Grants were not being requested from Members despite frequent requests in the Journal. She asked Trustees to suggest a rewording of this section for discussion at our next meeting. Any changes had to be legally drawn up and the Charity Commission informed of changes agreed by Members. The matter would be aired in the 2013 Journal and at the following AGM.

5. **Financial reports**

Mary Dolding, the Treasurer, had distributed via e-mail the latest financial reports of income and expenditure to the Trustees. These were inspected and she reported that the surplus monies remained untouched. Incomes from investments were over £600 annually but this is what we rely on to run the charity. No reply had been received from Chris Rengert about the agreed re-investment of funds held and he would be contacted again urgently.

£194 76p had been recovered by claiming Gift Aid from the Tax Office this year.

Appreciation for the hard work of Mary Dolding, Ruth McNamara and Ann Cosey were expressed by those present.

6. **Senior Gifts 2012**

It was agreed that the Senior Christmas Gifts should be extended to those who trained in 1948. **Ruth McNamara** would co-ordinate with Trustees contacting 50 Senior Members to offer them a gift to the value of £10. Two Members will receive a cheque for £30. These will be dispatched in early December.

7. **Edith Cavell 2015 update**

Wendy Hobbs and **Mary Dolding** reported that the hospital were planning events and would be very grateful of Miss Betty Lee's input about Edith Cavell as she too trained at The London Hospital. The events were to be about nursing history and not WW1.

Pat LeGrice and Wendy Hobbs agreed to continue to represent the League at these meetings.

More nurses in uniform represented the NNUH at the 2012 Service of Memorial for Edith Cavell at the Norwich Cathedral graveside. Miss Lee laid a wreath.

8. Heritage committee update

Vivien Aldridge reported on the meeting held by the Heritage Committee on 10th October. Medals and badges were now packed and labelled in numbered boxes with a short history. Books had yet to be valued and Key's Auction House at Aylsham would be contacted for guidance. It was understood that Emma Jarvis from the hospital had links to Norfolk museums which could prove helpful in the future.

An article about the future of the 1879 Hospital Chapel was reported in the Evening News on October 29th 2012 but refurbishment plans of the listed building had to be completed before it was available for community use.

The committee, who are meeting again in January 2013, were thanked for their hard work.

8. 2013 Journal

Doreen Betts reported that material for the 2013 Journal was coming in very slowly but she stressed that articles are needed in 'Word' and attachment on the computer if possible for ease of assembly. The deadline for articles would be early January 2013.

Distribution of the Journal was discussed with the view of the severe increase in postage.

9. Any other business

a. **Lavinia Gordon-Gray** reported that the Deli Restaurant leasehold was still under discussion with other businesses. She remained in contact with the catering department. Trustees were reminded that the room for Trustees meetings was booked for 9.30am but the meeting would not commence until 10am or before if all were present.

b. **Ruth McNamara** reported that she had been able to book rooms as requested but accommodation could be changed by the booking office as had happened that morning.

10. Date of next Executive meeting: Thursday 7th February 2013 - 9.30 am 10am start.
Trust Board Room West Block Level 4 (Enter West O/P lift to Level 4 then right & left)

Signed.

Date.

Dates for your diary:

AGM 2013 Saturday 11th May Trustees meeting **am** Room 12 Education Department
Benjamin Gooch Hall & East Atrium all booked for the day.

Thursday 8th August 2013 Room 12 Education Department

Thursday 7th November 2013 Room 22 near Guist Ward on Level 1

AGM 2014 Saturday 10th May - usual accommodation booked

AGM 2015 Saturday 16th May - usual accommodation booked