

The Norfolk and Norwich University Hospital Nurses League

Charity registration number 290546

Executive meeting held on **Thursday 9th August 2012**
Room 12 at the Norfolk & Norwich University Hospital.

Present: Lavinia Gordon-Gray (President), Margaret Allcock, Hilary Barker, Ann Copsey (Membership Secretary), Mary Dolding (Treasurer), Wendy Hobbs, Miss B Lee, Pat LeGrice & Ruth McNamara (Secretary)

Mrs Lavinia Gordon-Gray, President and Chairperson at the meeting welcomed Mrs Hilary Barker as a new Trustee. She requested that she offers support to the Secretary and Treasurer when required in their duties. Mrs Barker agreed to the request.

1. **Apologies:** Elizabeth Blaxell, Doreen Betts, and Vivien Aldridge

2. **Minutes from the last meeting:** Agreed by all present and signed as correct

3. **Matters arising.** Four letters of thanks had been received from Members for flowers sent on the Members behalf. Mrs Pat LeGrice informed the committee that we had unfortunately missed Miss Bea Taylor's 100th birthday on 16th June 2012 when she had received a card from the Queen. It was unanimously agreed that she should take her flowers and apologies from the League Members when she next visited.

4. **Financial Reports**

Mary Dolding, Treasurer, distributed to Trustees the latest financial report reporting she had sent on line the annual return and the change of Trustees to the Charity Commission who had already acknowledged it. Chris Rengert, our financial adviser suggested we moved our investments from Lion Trust Fund after poor returns into Fidelity MoneyMaker Investment Fund. It was agreed by all present to take his advice. Mary will write and confirm our decision.

Mary reported that for the first quarter of this financial year subscriptions were down but donations from Members had been increased leaving a surplus of £313 89p in our working account. With the help of Ruth McNamara she hoped to reclaim more Gift Aid Tax relief later in the year.

The 2010 commemorative mugs had made a loss to our funds of £361.60p. Those unsold were distributed to Cromer Hospital in Norfolk which had recently been refurbished and extended and the wards at the Norfolk & Norwich University Hospital.

The League *Financial Control Policy* was renewed unchanged for a further year by those present.

5. **2012 AGM and Reunion review**

Mrs Gordon-Gray told the Trustees that the feedback from Members about using the Benjamin Gooch Hall for the Service and meeting was very positive. It was agreed that this should continue.

a. It was suggested that Members present should in future be recruited to pass the chapel collection bags and other Members to be approached about reading the Lesson.

b. The future use of the Deli restaurant was in doubt but the new occupiers, Starbucks, would be approached with the help of the catering manager to obtain further bookings of the accommodation.

c. A white cloth for the altar table should be requested for future Services.

It was agreed by all present that the suggestions be followed through for 2013.

Mrs Ann Grave (Bilham 1954-58) made her first visit to the AGM driving herself from Dedham Essex to deliver memorabilia in her possession for the Nurses League collection. She informed Pat LeGrice that she had thoroughly enjoyed her visit and would return.

6. Heritage progress

Members of the committee were impressed on recently visiting Stamford Hospital where they had made a very successful hospital museum in a disused ward with all their memorabilia displayed.

Miss Lee reported that she had contacted Michelle Thomas about the contractor's plans for the Hospital Chapel on the St Stephens site. She was told nothing would be decided until well into 2013 about the future use of the building.

It was agreed that that the priority job was to catalogue the contents of our collection with a possible meeting with Emma Jarvis from the NNUH for guidance.

7. Any other business

a. **Mary Dolding**, as a member of the Friend's of the Hospital, had been invited by Dawn Collins, Assistant Director of Nursing NNUH, to an initial meeting on 12th October 2012 about the hospital involvement in the 2015 Edith Cavell Commemoration. Pat LeGrice and Wendy Hobbs agreed to have their details forwarded to represent the Nurses League.

b. **Ann Copsey** reported that there was a new Member Brenda Winch (1970). Unfortunately nine Members had not renewed their membership since 2009 – it was agreed that these should be removed from the register after several failed reminders.

Forty seven Members have failed to pay their subscription in 2012. One reminder only should be sent with the now high postal charges and in future more prominence of this should appear in the Journal.

Proposed: Lavinia Gordon-Gray Seconded: Ruth McNamara

c. **Margaret Allcock** will contact Vivien Aldridge about meeting for further memorabilia cataloguing later in the year.

d. **Wendy Hobbs** had a copy on videotape of the last Chapel Service at St Stephens Hospital. She would make enquiries about putting this on a CD.

e. **Ruth McNamara** will book accommodation for future meetings in 2013 and AGM 2015.

8. Date of next Executive Committee: Thursday 8th November 2012

Signed:

Date: