

The Norfolk and Norwich University Hospital Nurses League

Charity registration number 290546

Executive meeting held on **Saturday 12th May 2012**

Room 12 at the Norfolk & Norwich University Hospital.

Present: Lavinia Gordon-Gray (President), Vivien Aldridge, Margaret Allcock, Doreen Betts & Elizabeth Blaxell (Joint Editors), Ann Copsey (Membership Secretary), Mary Dolding (Treasurer), Wendy Hobbs, Miss B Lee, Pat LeGrice, & Ruth McNamara (Secretary).

1. **Apologies:** Vivien Meayers-Norkett.

2. **Minutes from the last meeting:** Agreed by all present and signed as correct.

3. **Matters arising:** None.

4. **Financial Reports.** **Mary Dolding**, Treasurer, distributed to Trustees the annual financial report 2011-12. An enlarged copy will be on display for Members at the AGM for their inspection. They had been audited by Brian Allerton who had found no inconsistencies. Our income was £3,126. 85p which included Gift Aid tax relief, generous donations and sale of excess commemorative mugs but annual subscriptions were down. Our expenditure left us with a surplus of £459. 93p. The investments and savings accounts were untouched. Chris Rengert, our Financial Advisor had sent a report on our investments. Our current income on these was £683. 42p. Mrs Dolding reported that we rely heavily on this income overall for the running of the Charity and that the heritage work expenses would increase. The value of the investments has fallen slightly to £15,585 with the general decline in the financial market and Mr Rengert advised that we dispose of Liontrust Fund and reinvest in Fidelity Moneybuilder Income Fund. A decision would also be needed on the reinvestment of the proceeds of the index-linked gilts (£2,098.71p) maturing August 2013.

Support for the investment change Proposed: Vivien Aldridge. Seconded: Margaret Allcock. Mrs Dolding will contact Mr Rengert with our decision. A gift voucher will be sent to Brian Allerton for his help as an independent examiner of our accounts. She reminded Trustees about the Charity Commission website which carried news of changes.

Mrs Gordon-Gray thanked Mary for her hard work on behalf of the League.

5. **2012 AGM and Reunion arrangements**

Mrs Winifred Rogers, who is reading the Lesson during the Service, was welcomed to the meeting by our President.

a. **Mrs McNamara** reported 70 free parking tickets had been collected from Mr Duckett (Hospital Travel Office)

b. Rev Stella Green was taking our Service. Annette Jude had agreed to play the piano which had been moved into the Benjamin Gooch Hall and retuned at our request.

c. Wendy Hobbs and Pat LeGrice will take the collection for 'Elsing Ward Patient's Fund'.

d. **Mrs Gordon-Gray** will greet our speaker Sister Zena Aldridge from Elsing Ward before the Service. She has agreed to purchase something for the ward from the Chapel Collection. Proposed: Ruth McNamara Seconded: Mary Dolding. Agreed by all present.

e. **Trustee Nominations 2012** **Ruth McNamara**, Secretary, reported Mary Dolding had been nominated and agreed to continue as the League's Treasurer. Three return nominations had been received for the three vacant positions on the Committee. The names will be put to the Members for a show of hands on election.

f. **Mrs Gordon-Gray** reported that she had received monies from the Hospital Endowment Funds to pay for the Members' afternoon tea in the Deli Restaurant. 113 Members replied

that they would be attending. Teapots had been requested from the caterers. Committee Members were asked to serve the beverages to prevent long queues.

g. **Mrs Gordon-Gray** had also been instructed by David Knights about the workings of new electronic equipment in the Benjamin Gooch Hall.

6. Hospital Badges sealed bids. **Ruth McNamara** reported that she had received three bids for the Norfolk & Norwich Hospital badge the highest was from Audrey Camp (Keay) 1952-5. One unsuccessful bidder had kindly donated her bid to the League funds. Three successful bids were made for the United Hospital Badges. A total of £235.34p had been raised for League funds. All bidders had been contacted with most collecting their badge at the AGM. Three United badges remained. It was agreed by the committee that these should be offered to Members at the meeting to be purchased with a donation to funds of not less than £25 each.

7. Heritage progress. **Vivien Aldridge** reported that the medals and badges in the collection had been photographed by a professional photographer. Trustees were shown the excellent results. As no fee was accepted a donation was paid towards his travelling expenses. An initial application for a new project has been made to the Lottery Heritage Fund for £3,000+ as an assessment of storage space required is about 6 cubic metres.

Priorities listed are: i) Catalogue the whole collection with number of pieces and title of books etc. ii) Link to other hospital web sites. iii) Permanent display. iv) Education links with local schools, UEA, City College and Norwich Forum. A report will be given to Members at the AGM.

Betty Lee reported that she was in contact with Michelle Thomas about development at the old hospital but it will be a least eighteen months before starting on the Chapel site.

The President praised the work already undertaken by the Heritage team.

8. Officer's reports

Betty Lee reported that Life Member Mary Alton had died. Miss Elizabeth Watson (ex Ward Sister) had found her mug while sorting her possessions and had made a donation to the League so that she might keep it as a memento.

The Editors reported that they had had very positive feedback about the 2012 Journal and were both happy to continue as Editors but did mention that the recent high increase in postage charges caused concern. It was requested that flowers be sent to Dorothy Coleman who had recently lost her second son on whom she depended heavily. Agreed by all.

Margaret Allcock reported that she had put on a display in the East Atrium for Members of new items received and of Orthopaedic history with the help of Betty Lee.

Pat LeGrice reported that she had visited Miss Bea Taylor who was now very poorly.

Ann Copsey had contacted 11 Members about missed subs and it was agreed that these should be removed from the Membership after three failures to pay. There are 62 unpaid fees outstanding. 83 apologies had been received for being unable to attend the Reunion. Membership now stands at 410.

Ruth McNamara reported that she did not attend the latest Edith Cavell 2015 meeting.

Lavinia Gordon-Gray said she would contact Mr Rengert regarding his reimbursement managing our investments. Our website had been renewed for a further year.

There were still 98 mugs to sell at £2 each and it was agreed that surplus should be distributed to hospital wards.

9. Date of next Executive Committee Meeting: Thursday 9th August 2012.

Signed:

Date: