

The Norfolk and Norwich University Hospital Nurses League

Charity Registration Number 290546

Executive meeting held on **Thursday 2nd February 2012**
in Room 12 at the Norfolk & Norwich University Hospital.

Present: Lavinia Gordon-Gray (President), Vivien Aldridge, Margaret Allcock, Elizabeth Blaxell (Joint Editor), Doreen Betts (Joint Editor), Mary Dolding (Treasurer), Ann Copsey (Membership Secretary), Wendy Hobbs, Vivien Meayers-Norkett, Pat LeGrice, Miss B Lee & Ruth McNamara (Secretary)

1. **Apologies:** All committee members present.
2. **Minutes from the last meeting:** Agreed by all present and signed as correct.
3. **Matters arising from the last meeting:** None

4. **Financial reports:**

Mary Dolding, Treasurer, reported that our investments during 2011 were on track at £851.64 which included £308.37 Gift Aid tax relief. Christmas benevolent expenditure to Seniors remained unchanged at £432.55. Monies in the saving account remained untouched and a float in the working current account available.

Mary Dolding and Ruth McNamara were thanked for their hard work to claim the Gift Aid tax relief. In turn they thanked Betty Lee and Ann Copsey for providing the information from the membership list to make the work possible.

5. **2011 Seniors gifts:**

Ruth McNamara reported that 44 Seniors had been contacted by committee members for whom 42 gifts were purchased with nine delivered locally by Trustees. Letters had been sent out to trace Miss Olive Shorten – Bournemouth and Miss B Warren – Bury St Edmunds but to date there had been no replies. All those who telephoned the Seniors reported how delighted they were to hear from the League and very much appreciated that they had been remembered. All enjoyed talking of their happy days at the N&N so many years ago.

6. **2012 Trustee Elections:**

Ruth McNamara reported that nomination papers would be delivered to each Member within the Journal. Mary Dolding (Treasurer), Ann Copsey (Membership Secretary) and Wendy Hobbs all agreed to stand again for re-election. Vivien Meayers-Norkett resigned from the committee following family commitments. She reported that she had found a Member willing to be nominated in her place. Voting will take place at the AGM in May.

7. **AGM & Reunion Saturday 12th May 2012 at 1.45pm in Benjamin Gooch Hall.**

Lavinia Gordon-Gray will:

- a. Confirm arrangements with Nick Coveney our speaker.
- b. Liaise with David Knights the electrician in charge of the Benjamin Gooch lecture hall in mid April following closure and refit of new equipment.
- c. Inform Annette Jude of the choice of hymns for the Service.
- d. Continue to liaise with the management of the Deli Restaurant about the tea.

Ruth McNamara will:

- e. Write to Nick Coveney requesting the tea be paid for from Hospital Charitable Funds.
- f. Correspond with Rev. Eleanor Langan to ask if she will again plan, lead us in our Service and provide Service sheets for 110 people. It will also be requested that the Hall

be set up as a Chapel with the League's silver and alter cloth. The piano to be retuned if necessary.

The Trustees requested three hymns for the Service and it was agreed that The Magnificat be replaced by the 23rd Psalm.

g. Contact Bobbie Weston about flower arrangements.

h. Write to Hospital Travel Office requesting free parking tickets for Members attending the Reunion.

i. Mrs Winfred Rogers will be contacted to ask if she will be willing to read the Lesson during the Service. Doreen Betts has agreed to be stand-in if necessary. Mrs McNamara will arrange for the scripture to be forwarded as soon as she receives it from the Chaplain.

j. The Collection for Elsing Ward patient fund will be taken by Wendy Hobbs, Pat LeGrice, Vivien Aldridge and Elizabeth Blaxell.

Mrs McNamara was requested to book accommodation for Trustee meetings on:

2012 Thursday 9th August 9.30-1pm

Thursday 8th November 9.30-1pm

2013 Thursday 7th February 9.30-1pm

83rd AGM & Reunion Saturday 11th May - already booked

2014 84th AGM & Reunion Saturday 10th May

8. Heritage material update.

Vivien Aldridge reported:

a. that after several attempts she had had no response from Michelle Thomas about the old Hospital Chapel.

b. It had been agreed to accept the offer from Rodney Turner to photograph our collection of medals against a blue uniform dress for the best effect. He has kindly waived his fee as we are a registered charity but a donation would be sent towards his petrol expenses – agreed by our Treasurer.

c. A sample medal display box was shown to the Trustees and it was agreed some should be purchased for the collection.

d. Following a letter from Lisa Little – Costume and Textile Study Centre Norwich who was unable to attend the Heritage meeting in January it was agreed that Elizabeth Blaxell would make contact to ask where to purchase appropriate textile storage boxes and be shown how to fold items of clothing to the best effect.

It was agreed by all the Trustees that enquiries should continue to find storage space for our memorabilia to ensure we have access to it as and when we require.

9. NNUHNL website.

Ruth McNamara asked if Dr Anthony Gordon-Gray was willing to continue with the task of updating the website and thanked him for the work he has done on our behalf.

Lavinia Gordon-Gray assured the committee that he was willing to continue but thought things should be re-viewed.

After a discussion it was agreed that the agenda of the Trustees and in the 'History of the League' – "support fund raising" could both be removed.

10 Any other business

Ann Copsey was pleased to report two new Members: Margaret Crawford 1970 and Amanda Bargewell (Bracy)1981. 410 Members will receive the 2012 Journal with 13 people having enclosed subscription reminder notices.

11. Date of next meeting: Saturday 12th May 9.30 for 10am Room 12 Education centre

Signed.

Date.