

The Norfolk & Norwich University Hospital Nurses League.

Charity registration number 290546

Minutes Of Trustee Meeting held on 7th November 2025 at Reymerston Hall.

Present – Mike Surkitt-Parr (President). Hilary Barker (Treasurer). Ann Copsey (Membership Secretary). Tess Holmes (Secretary). Mary Dolding. Chris Parfitt. Doreen Betts. Margaret Allcock. Jan Beart. Elizabeth Blaxill. Mary Clarke. Gavin Shiers.

Apologies – Sondra Gorick.

Minutes of previous meeting – The minutes of the meeting held on August 8th were agreed as a true and accurate account.

Matters arising from the minutes.

Meeting with Dean of School for Health Sciences – this was attended by MSP. MD. JB. GS and Rachael Cocker NNUH. MSP reported that the meeting went well and that Chris Burton (Dean) is keen for links to the Nurses League as is Rachael Cocker. There are to be changes over the next five years to the configuration of the hospital group and NNUH will be part of the new Norfolk & Waveney Trust. This adds more importance to the need for retention of the heritage belonging to the Norfolk & Norwich Hospital. A Timeline display has been requested by CB for display at the University.

Proposed speakers for 2026 AGM – GS reported that a speaker had been secured who is a heart transplant survivor. It was agreed that the chapel collection should go to that charity and that we should seek to add a speaker from the Transplant/Cardiology team and a carer to support and complement the presentation. The date of the AGM is 9th May 2026.

Response from Serco re assistance for reunion – CP reported that she has, to-date, made informal enquiries for assistance and will now follow these up. It was agreed that the sweet and savoury scones as supplied at 2025 Reunion would be ordered again from Serco and HB will arrange the cake. Trustees again remarked that with the help of Serco with the service it allowed good liaison with the members present.

Proposal for purchase of bench for staff – CP reported that she had emailed by Emma Jarvis and Julie Cooper (Charity Lead). A suggested price of £660 for supply, installation and maintenance for thirty years will be confirmed by MSP. The location for the bench to benefit both staff on breaks and members of the visiting public should be in a shady area close to the wards. MD reminded the meeting that there is to be some re-purposing of land and that we may need to be mindful of this when the location is proposed. HB although in favour of the proposal reminded fellow trustees for the need to be mindful of

additional costs and that in the future it may be necessary to look at the cashing in of a savings investment to fund future good projects.

Proposal of name badges for trustees – TH had raised this idea after the Norfolk Show where trustees were representing the NL in a public place. The approximate cost of a basic magnetic name badge would be £2-3/item and if a logo added then £5-6/unit. After discussion it was agreed that the badges contain the Trustee name and then underneath NNUH Nurses League Trustee. JB proposed that trustees fund their own badges, this was agreed and TH will coordinate this.

Christmas seniors 2025

DB reported that 7 members passed away in 2025 and there are 11 new seniors to be added, she has contacted each of these to explain what to expect as a 'senior' member at Christmas. New lists have been sent to all trustees and DB requested that the phone calls are made by 30 November and that the seniors list is updated live. The choice this year are Sainsburys, Boots, M&S, Waitrose or a Gardening voucher. MSP thanked DB for all her work for this.

Financial reports.

HB gave her report to the meeting. Funds from subscriptions are down by 50% for the same period last year, reminders have been sent out by AC. There has been minimal expenditure however the following costs are awaited, The Away Day, Betty Lee Lecture, wreath for Edith Cavell, Journal printing and postage. HB is still awaiting a response from Chris Rengert who would need to be involved if the cashing in of a savings investment is needed. HB confirmed that there is approximately £5k in accessible accounts for the time being. It was agreed by the meeting that we need to look at a fundraising and a Tombola was suggested for Easter 2026.

Heritage Group.

JB gave the report on behalf of the Group who had met twice since the last meeting, with their main focus being on the Betty Lee Lecture display. MSP thanked MA and her husband for all their work with this display, it was excellent. This afternoon's focus will be on the approval of fellow trustees on the safe storage of heritage items. The refurbishment of the cabinet continues, and it was agreed that this should pass to the Media Sub-group going forward.

Membership Update.

AC had sent electronic updates/changes to all Trustees. Since the last meeting there have been two new members, four deletions and one death (M Elsdon). There are 23 subscriptions currently outstanding for payment. AC had liaised with Dr Paddy re the website to confirm the password to the member only section – which is NorwichNurses. The website incurs a running cost of £12/month, AC reports that this is used by

members to pay their subscriptions. A total of £215 has been received in Gift Aid on subscriptions this year. A request for a NL trustee to lay a wreath at the NNUH Remembrance Service had been received, DB and JB agreed to undertake this. A picture will be taken and a write up created for the Journal. MSP will write a piece regarding the increase in subscriptions coming into force for 2026, this will be circulated to the members by AC. SG has amended the 'Blue slip' re subscriptions which is an insert in the Journal, GS has this.

Social Media group

TH read the report on behalf of MD,CP,JB,GS and SG. The group has met twice since the last meeting with the focus being on the 2026 Journal which is being led by GS and SG with support from the group.

GS gave an overview of the articles to be included and confirmed that the front page will be 'The 110th Anniversary of Edith Cavell'. All report and photographs should be with SG by 31st December. An article on Myeloma presentation was requested from JB. TH to submit a piece on 'Poppy' gifts to members at AGM. Pictures of the Betty Lee winner have been sent by CP and MD. MSP to contact Adam Reed for a precis of his presentation at the Betty Lee lecture on Research. CP will submit photos and text on 'Trained 1962-1965'. The NNUH nurses are wearing the new national uniform and a photo of a selection of staff members in their uniforms will also be included. An article from Paula Browne is awaited, GS will do a book review and an article on Kirsty Lovegrove (Matron OPM) the 2025 winner of the Edith Cavell prize. It was proposed that an electronic version of the Journal could be offered to overseas members going forward. MSP thanked GS and SG for all their work to date on the Journal.

Newly Qualified Nurses.

JB gave her report, engaging enthusiastic sessions have taken place with the next session booked for November 14th at 1600hrs and then March 6th 2026. These are part of the curriculum and are well attended.

Review Of Betty Lee Lecture 2025.

MSP reported that the earlier date and the daylight had made the travel to and from the Lecture better. It has been suggested by RC that the speaker for the lecture should be that years winner, it was agreed by all that this was an excellent proposal. Dr Lucy Arora asked for confirmation if submissions should be from both nurses and midwives? it was confirmed that when this was set up by Professor Nancy Fontaine this was agreed for both. MD asked that future dates avoid half term holidays. Car parking using the staff car park as arranged by TH, it was agreed this went well.

Any other business.



CP raised the postage for Journal through the NNUH post room, the name of the new lead/link to be sought and then MSP will formally write.

The meeting closed at 12 midday and will resume after lunch to discuss Heritage .MSP thanked JB for booking this meeting at Reymerston Hall.

Next meeting to be held at The Willow Centre. Cringleford on Friday 6th February 10.00 – 12 midday.

M.C. 
06.02.26.

