

The Norfolk and Norwich University Hospital Nurses League

Charity Registration Number 290546

Executive meeting held on **Thursday 7th November 2019**
in Room 10A new Education centre at the Norfolk & Norwich University Hospital.

Present: Mary Dolding (President), Margaret Allcock, Hilary Barker (Treasurer), Jan Beart, Doreen Betts, Elizabeth Blaxell (Joint Editors), Jennie Cropp, Sondra Gorick, Chris Parfitt, Mike Surkitt-Parr & Ruth McNamara (Secretary).

Mary Dolding was delighted to inform the committee that *Sondra Gorick* had recently been named as 'One of the 100 most inspiring women of the year in Norfolk' by the Eastern Daily Press. She is an Endocrine Specialist & has worked at the NNUH for 39 years. She was warmly congratulated by fellow Trustees.

1. **Apologies:** Ann Copsey

2. **Minutes from the last meeting:** Agreed by all present & signed as correct.

3. **Matters arising from the last meeting.**

7ii. Sub-committee met about outside catering for the AGM. They were informed SERCO must be approached first for hospitality. Mary & Chris will arrange a meeting. Hilary had approached Daisy Vintage Catering to cater for 100 people & needed confirmation soon. Hilary will contact them.

8i Prof. Nancy Fontaine Chief Nurse NNUH has agreed to our official request to speak to the Members at our 90th AGM 9th May 2020. Her chosen charity for the Service collections: Ann Robson Trust to support the work of Butterfly volunteers at the NNUH.

4. **Financial reports.** Hilary Barker distributed the latest Charity Commission information & our financial reports. These were positive with no real concerns celebrating our 90th anniversary.

i. Membership is growing with many now paying annual subscriptions by the website.

ii. Generous donations have been received along with payments from Pay Pal Giving Fund. This year we have welcomed cheques to the value of £702.50 from this unexpected source.

iii. *The Internal Financial Policy had been updated August 2019.*

iv. Nothing has been heard from Chris Rengert concerning LEI. He will be asked for an update. Our investments are continuing to give a decent return despite Brexit & now a general election Dec 2019.

v. There are monies in the Community A/c (£5,000+) for our Senior's Christmas Fund & 2020 Journal + postage. Another £2,000 in other working accounts.

vi Request from the Heritage Group for monies to purchase folders protecting our collection granted. Hilary was thanked for her hard work of the Nurses League accounts on behalf of Members.

5. **Membership.** No report was available & no concerns had been expressed earlier. Payment of annual subscription by standing order will be explained in a Journal article by Sondra Gorick.

6. **Betty Lee Lecture 2019 review.** Mike Surkitt-Parr reported that 47 attended with several certificates issued. Dr Ourania Kakisi, consultant microbiologist NNUH, the speaker on Antibiotics, was well received. Cold drinks & nibbles were provided. Thanks were given to Chris, Sondra & Mary for advertising the event & to Vivien for the flowers presented to Betty Lee. A précis of the lecture will be in 2020 Journal. Agreed to be held again 2020. *Booked Thurs 8th October 2020 BG Hall & E Atrium 5-9pm.*

7. **Seniors Gifts Christmas 2019.** Ruth McNamara distributed the list of Seniors who had received gifts

i. Agreed that 7 more Members who trained 1951-4 should be added this year making 38 who will be contacted by a Trustee & offered a gift from the League at Christmas. ii. Names of Members were evenly divided between Trustees who will telephone the Seniors enjoying a chat about recent League activities.

iii. Report back to Ruth by Dec 1st. £10 Gift vouchers + card to be dispatched the first two weeks of Dec.

8. **NNUH Nurses League Website update.** Mary Dolding: i. Up-dated Paddy regularly with forthcoming events & activities which he has promptly displayed for us on the site.

Our thanks to Paddy for his continued support. ii. Cost of site is now £5.99/month + annual registration.

iii. Good feedback has been received along with the 'Tweeting' for Members.

iv. Some e-mails have resulted in heritage enquiries/feedback about the N&N history.

- 9. Newly Qualified Nurses Inductions 2019.** i. **Chris Parfitt & Sondra Gorick** held an informal induction in August for eleven newly qualified nurses allowing interaction with the small number.
- ii. **Jan Beart, Vivien Aldridge & Mary Dolding** had a larger meeting of 70 in October 2019. The teaching group valued their effort. Trustees were pleased to hear that all had been given employment.
- iii. David Gutteridge has approached the League, via Sondra Gorick, about another Newly Qualified Induction to be held on 16th January 2020. We have agreed in principle. Mary will reply to e-mail.
- 10. Heritage Committee update** **Margaret Allcock** reported with the amount of activities which took place they have not had a meeting.
- i. After Janet Hardingham's service of thanksgiving in July the Nurses League was bequeathed her silver Alice Long medal & other badges plus her hospital certificate written on parchment - paper was in short supply during the WW11. Her nephew Peter was very pleased to see many Members at her funeral service on a very hot day.
- ii. Work has been done with NNUH Consultant Paediatrician Richard England in his quest to find a missing portrait of Jenny Lind & a harmonium given to the hospital but no success so far. More information is needed about the transition in 2001 of the "Jenny" from St Stephens to Colney Lane. Meetings are continuing.
- iii. Via our website Mrs Daryl Long, a researcher at Norfolk Record Office, while working on Nurses Registers & Jenny Lind registers both to 1928 came across Alice Long QAIMNS dying as a result of service. Daryl, no relation, is now researching the Alice Long medal & we hope to co-ordinate findings.
- iv. Good reports have been received about our cabinet displays (near the Stock Shop Level 2) from the public & staff. December 2019 display is about Artificial Knee Joints' with Mr Loveday's consent.
- v. A special 90th anniversary display is under discussion with the possible help of a co-ordinator in obtaining different subjects.
- vi. *Recent donated items to our collection:* Nurses dress worn in early 1990's from S/N Chamberlain (Buxton) & a Salmon Report book from Douglas Beattie.
- vii. A visit (Tues 3rd Dec 2pm) has been arranged to view the Lubeck Carpet from the Jenny Lind stored in the Shirehall Museum Norwich. We will see behind the scenes where they are storing the nurse's uniforms in ideal conditions.
- viii. Tony Barber (Member) has volunteered to assist with heritage subjects. Margaret was thanked for her continued interest in our heritage.
- 11. 2020 Journal** i. **Editors, Liz & Doreen**, reminded Trustees that Dec 31st 2019 is the closing date for photos & articles to be included in this special edition. Photograph names/subjects were discussed.
- ii. Member's names for special Journal delivery by Trustees locally - Feb 6th meeting please.
- iii. Mary informed the Trustees that unexpectedly 6 new N&N Badges have become available to us which have never been presented. An article will be put in the Journal offering them for sale by a sealed bid with proceeds for our 90th celebrations. Ruth McNamara will organise the procedure with a strict closing date of 30th April 2020.
- 12. Concert Afternoon Sat 20th June 2020 Benjamin Gooch Hall – update**
- i. 160 numbered tickets have been printed available for sale from Mary with money only. An article will be in the Journal about the event & ticket sales.
- ii. A sub-committee is organising the event.
- iii. Laminated posters have been produced for later display. Copy for the 2020 Journal.
- iv. Catering. Sondra will contact Ronaldo Ice cream vendors re: availability, cost, quantity etc. Audience to purchase their own. Other retailers supply was not suitable after enquiries.
- v. Tins of sweets to pass around audience. Not serving drinks – hospital canteen available.
- 13. Any other business**
- i. Edith Cavell remembrance service held inside the Norwich Cathedral was well attended on 12th October 2019. Betty Lee & many Senior Nurses present represented Norfolk. Those attended met informally in the Cathedral Cafeteria after the ceremony.
- ii. A special gift for Members was discussed for those attending the 90th anniversary. Chris Parfitt & Liz Blaxell are carrying out research re: Cost, material & design.
- iii. November 8th 2019 at The Open in Norwich - 1st NNUH Edith Cavell Leadership Award (Staff Awards) instigated by Chief Nurse Prof. Nancy Fontaine NNUH. Mary & Nic Miller judged the nominations. The three shortlisted were approved by two students. The winner chosen by the students will be announced at the evening ceremony. Mary & Hilary will attend.
- iv. A photograph was taken of Trustees present for the 2020 Journal.
- v. Margaret took flowers to Julia Spinks (Allcock) which were greatly appreciated & thanked the League.
- 14. Date of next meeting: Thursday 6th February 2020 9.30am start New Education Department.**

Signed:

Date:

