

# *The Norfolk and Norwich University Hospital Nurses League*

Charity Registration Number 290546

Executive meeting held on **Thursday 5<sup>th</sup> November 2015**  
in Room 10A new Education centre at the Norfolk & Norwich University Hospital.

**Present:** Mary Dolding (President), Margaret Allcock, Hilary Barker (Treasurer), Doreen Betts, Elizabeth Blaxell (Joint Editors), Ann Copsey (Membership Secretary), Wendy Hobbs & Ruth McNamara (Secretary).

**1. Apologies:** Dawn Collins – work commitments, Pat LeGrice illness, Viv Aldridge holiday & Mike Surkitt-Parr bereavement.

**2. Minutes from the last meeting:** Agreed by all present and signed as correct.

### **Matters arising from the last meeting.**

**3 8b.** Thanks have been received from Hospital Friends for the £100 raised at their fete by the League which will go towards the ‘Motorcycle response emergency team’ fund.

**4iv.** A donation of £500 for the Nurses League has been received from Miss Bee Taylor’s will. Her niece Maureen Gray was informed of the transfer of monies which now total £710. Ideas are needed for a memorial use. League heritage was one suggestion.

**5.** Dawn Collins has taken over responsibility of the League Website from Dr. Anthony Gordon Gray. At a later meeting with other Trustees it was discussed whether a password was needed for Members accessing the site?

**6 x.** Photographs had been received of the gladioli in flower but they were all different colours. It was suggested that they be used as a front cover for 2015 Journal.

**10 ii.** *Edith Cavell* review. This is recorded as a separate item for the minute book.

**10 iii.** Vivien Aldridge has forwarded an article to the Hospital Pulse magazine about our AGM Reunion & is awaiting results.

### **3. Matters arising from the minutes 2016 AGM.**

**a 2016 AGM speaker.** The agreed subject was ‘Journey of a patient following a stroke’. Manjari Mull the Intergrated Stroke Services Manager & a member of the early discharge team will be contacted. – Mary Dolding.

**b. 2016 Chapel Collection** – agreed to be given to support the NNUH Stroke Services.

### **4. Financial reports.**

**a. Hilary Barker** distributed the latest financial reports and was pleased to report there had been an increase in income. 2014-15 Gift Aid tax reclaimed was £197. 50p and £120 in belated subs gave us a surplus of £91.84p. Our accounts are financially secure at £2177.

**b.** Charity Commission notification of Trustees will be completed on-line soon.

**c.** Our financial investment companies still need to be contacted by Chris Rengert, our adviser, to the changes in the League’s officials and trustees. Hilary will continue to pursue the matter. She was thanked for her efforts by the trustees.

### **5. Membership & Gift Aid.**

**Ann Copsey** reported that there were three new Members:

Mrs Christine Adcock – Service, Mrs Carole Monaghan 68-71 & Mrs Caroline Panter 68-71.

Mrs Eve M Gascoyne (Taylor) 37-40 has died. Mrs Angela Lowe (Matthews) 63-66 has been deleted. Membership stands at 372 with nine subscriptions outstanding.

## **6. Seniors Gifts Christmas 2015.**

a. Since 2011 there are 88 Life Members from which we have had no contact. It was agreed that these should be pursued by telephone, personal knowledge or letter to confirm present addresses. This was agreed by all present to attempt contact instead of adding new Seniors to the Christmas list. Ann Copsey will head the task by all trustees and make the final contact by letter if other methods are unsuccessful.

b. **Ruth McNamara** will lead the Seniors Gifts after trustees have contacted the 46 Seniors remaining from 2014 reporting back by 29<sup>th</sup> November with their results. All gifts will be dispatched by the second week in December 2015.

## **7. NNUH Nurses League Website.**

*See previous 3.5.* **Dawn Collins** is leading the site and will update it with minutes and details forwarded to her. She has agreed to inform trustees if problems arise. An updated report was not forwarded to the committee for the current meeting.

### **8.a. Heritage Committee update.**

**Margaret Allcock** reported there had been a meeting in September and busy:

i. Preparing a display in the Forum for Edith Cavell which was well received by the public.

ii. Another visit was made to the Norwich archives with memorabilia in October.

iii. An obituary for Mr Alan Green is being prepared for an article in 2016 Journal and a meeting with his widow planned.

iv. Manikins are needed to take photographs of uniforms in the collection. Some earlier ones are showing signs of decay after recent displays. Thanks were given to Margaret & Vivien.

b. **Alice Long & Jock Carruther medals:** A request to find recipients will be in Journal.

**9. 2016 Journal update:** Articles continue to come in especially about Edith Cavell. The final date will be first week in January 2016.

## **10. September 2015 'new' Senior Nurses review day NNUH.**

Articles from our collection were shown to 19 newly qualified nurses to identify after a presentation in September by Mary Dolding & Vivien Aldridge on the work and history of the NNUH Nurses League. It is hoped this will be a regular event in the programme run by the Nursing Practice Team lead by Stephenie Read to encourage younger members for the League. An article on the event will appear in the 2016 Journal.

## **11. Any other business.**

Contact via our website to Mary Dolding had been made from Alec Whatmough – a distant relation of Bee Taylor who lives in New Zealand.

**12. Date of next Executive meeting:** Thursday 4<sup>th</sup> February 2016 9.30 am 10am start.

Room 10A New Education Centre

**Signed.**

**Date.**

## ***Other dates booked New Education Centre:***

Thursday 4<sup>th</sup> August 2016 room 10A

Thursday 3<sup>rd</sup> November 2016 room 10A

Thursday 2<sup>nd</sup> February 2017 room 10A