

NORFOLK & NORWICH UNIVERSITY HOSPITAL TRUST
NURSES LEAGUE TRUSTEES MEETING

THURSDAY 9th MAY 2024

MINUTES

(Meeting on "Zoom")

Present: Michael Surkitt-Parr; Chris Parfitt; Margaret Alcock; Mary Dolding; Sondra Gorick; Hilary Barker; Ann Copsey; Jan Beart; Gavin Shiers; Doreen Betts; Mary Clarke. *Et. 3 other Blarrett.*

Apologies for Absence: - Tessa Holmes

Minutes of previous meeting (held on 22nd February 2024)

These were accepted as an accurate record.

Matters arising from previous meeting

Update on issues from "Time out day":

Membership Criteria:

- Following discussion at February's meeting Mike, Ann & Mary (D) met to pursue topic of possibly extending membership of the Nurses League to nursing associates and some categories of formerly registered untrained staff. This was discussed and general agreement reached about pursuing further. Agreed to present to AGM and Mike will produce 1-2 slides. Following discussion, it was agreed to reduce the time limit for staff joining the League, who are not locally trained from three years to one year. [NOTE it was subsequently decided to remove any time limit]. Ann reminded Trustees that the League does not have a "checking System" as members of NL usually are retired (after previous employment there) or they are still working at NNUH
- One HCA (a former registered nurse) has expressed a positive interest in joining the League.
- Agreed we will continue to encourage / attract overseas trained nurses to join.
- Ann reported there have recently been 4 new members who have joined the League all retired. 280 is current total membership
- 284 Journals distributed. 4 sent abroad at a cost of £24.15 airmail postage.
- £2.10 in UK. Hilary confirmed the printers have been paid. The significant contribution of Vince to the production of this year's journal was acknowledged and he has been thanked.

Membership fees

- Trustees agreed Membership Subscriptions do NOT need to be increased yet. For review in 2025 and if necessary, take proposals to 2025 AGM.

Format of annual service

Mike confirmed that the Chaplain is still considering how to make the service more appropriate for a wider range of attendees.

Potential live streaming of League events

- Gavin has had discussions with the technical staff covering the BG lecture theatre concerning the live streaming / recording of NL events. There is no technical support available at weekends, but Gavin is optimistic that we can achieve streaming / recording of the Betty Lee Lecture in October. Gavin was thanked for his work on this matter.

Display /stand at the Royal Norfolk Show 26 / 27 June 2024

Tessa has suggested we focus on first day (Wednesday) only and further suggested two hourly stints to cover the NL stand. Tessa will be there all day. Following

discussion, it was agreed that Mary (D), Jan, Chris and Sondra will be in attendance and between them can cover the stand until 4pm.

- Members have been generous with donations for the suggested raffle of Norfolk products that Mary (D) is leading on and she has suggested that a Tombola may be a better idea; this was agreed the Trustees.
Chris has printed A4 posters & A5 flyers to advertise NL with same QR code to enable those interested in joining NL to arrange membership. A selection of boiled sweets will be provided on the stand.
- Members attending are happy to meet own costs of attendance (£25 inc. parking if purchased in advance).

President and Trustee nominations:

None received.

Database of Membership (Sondra)

- Sondra asked if the booklet of addresses is still required which Ann reproduces annually.
- Ann informed the meeting that the booklet is produced from her Publisher programme. This remains the yearly record of members, which goes back over many years.
- Mary (D) said it was useful when sending Journals, it was agreed useful to have members home address. Mary (D) also asked if it were possible to add email addresses. To be discussed further at the August Trustees meeting.
- Ann uses Access Data Base for members emails, telephone numbers and how they wish to be contacted. This could be used for a distribution list.
- Ann said a significant number of members currently still request to be contacted by post.

94th AGM & REUNION – SATURDAY 11th MAY 2024: -

Tessa has very kindly loaned us the use of vintage crockery for the tea after the AGM. Ann informed Trustees that 60 members have sent written or verbal reply stating they plan to attend. Additional disposable, heatproof cups will be purchased by Chris, also soy & oat milk.

The various roles of Trustees on the day were then discussed and agreed. Set up will commence at 10am. It was agreed who will read the reports and Mike confirmed that all Trustees up for re-election have agreed to serve a further three-year period.

Free Parking only available in Staff carpark as tickets can no longer be verified at public ones. Members to request entry, by speaking into Tannoy system, and state attending AGM. This information was included on the reverse of the blue slip in the journal and Mike stated he felt this was an excellent initiative.

Orders of Service – printed by Chaplains. Doreen offered to hand out as congregation enter Benjamin Gooch.

Elizabeth & Doreen volunteered to circulate collection bags, then count donations with Ann, after AGM & raffle. Raising Funds this year for creation of “Dementia Garden”. Wear “Forget-Me-Not” badges if obtainable.

Annette Jude & Heather Parle have confirmed their roles on the day.

ANY OTHER BUSINESS:

Gavin, advertising the League, has emailed Luke Harkness re our posters.

Gavin has now joined the Social Media group and will co-ordinate the Nurses League Journal for 2025.

Sondra praised Tessa for her excellent input towards production of 2024 journal.

Margaret reported back after undertaking the Jenny Lind walking tour of Norwich with Paul Dickenson. Margaret reported that it was interesting with detailed information and 3 hours duration. Margaret can access photo of gate at Jenny Lind House and reproduce for Archives Folder. Richard England provides a talk at Forum during tour.

Photos on display at Pottersgate, not at Forum yet.

Claire Everitt is assisting Margaret to research Archives about Jenny Lind.

Ann asked if Richard England can become an Honorary Member; she had sent him a NL Journal in anticipation. This was agreed by the Trustees.

Margaret & Graham have adapted the Display Boards since the Jenny Lind Day in the BG atrium.

Chris Rengert (financial advisor to the League) has responded to Mike's invitation, and he is planning to attend AGM.

Mike attended the recent Social Media Meeting.

Trustees asked if SM Group policy needed alteration, adjustment of spacing only required. Mike undertook to do this and on completion will forward to Tessa.

Mike has formally written to Vince to express gratitude for assistance in production of 2024 NL Journal.

Mary (D) asked if Tessa received reply from Luke Harkness. Mike said he hasn't heard back from him yet.

Mike will contact John Paul Garside, following a conversation at the JL day concerning NNUH purchasing a cabinet to display NL archives as seen at Addenbrookes.

Ann reported she had received an email from the granddaughter of a former student who commenced her training in 1961. She wondered if the League had any information on her grandmother. Ann Copsey had no record of her and asked if any of the Trustees knew of her.

Tony Barbers Funeral: -

Mike, Doreen and Jan attended on 7th May 2024. Tony was a member of NNUH Nurses League, so Mike will ensure his name is added to the list given to the Chaplain to read out at the annual service.

Date of next Trustees Meeting – Thursday 1st August 2024 @ 10am

The Willow Centre, 1-13 Willowcroft Way, Cringleford. NR4 7JJ.

Ms. J. H.

01; 08; 24.