

The Norfolk & Norwich University Hospital Nurses League.

Charity registration number 290546

Trustees meeting held on November 4th 2021 at 10.00 hrs at The Assembly Rooms, Theatre Street, Norwich.

Present : Michael Surkitt-Parrr (President) Margaret Allcock , Hilary Barker (Treasurer) ,Elizabeth Blaxell , Doreen Betts, Anne Copsey (Membership Secretary), Mary Dolding , Jan Beart , Sandra Gorick and Chris Parfitt (Joint Editors) Kay Marriison , Tessa Holmes (Secretary)

Apologies : None , all members present.

Mike Surkitt-Parrr opened the meeting , welcoming members and thanked Chris Parfitt for arranging our venue today.

2. The minutes of the last meeting .

The minutes of the August were agreed as a true record and signed by Mike.

3. Matters arising.

a. Mike had approached Chief Nurse Nancy Fontaine regarding the naming of the new training room at the Norfolk & Norwich, for which the committee had put forward suggestions. He reported back that it is has been decided it will simply be called NNUH Training Centre

4. Christmas Seniors List.

Doreen distributed the list of 'senior members' who are to receive a telephone call to the members present.

A discussion took place regarding a member whom Ann had been unable to contact by phone , it was decided that a visit to the address would be made and thereafter the decision taken whether or not to remove from the list of seniors for Christmas gratuities 2021.

It was noted that Myrtle Lawson had passed away at the age of 92 . Her daughters have kindly agreed to submit an article on their mother's life for the NNUH Journal.

Members were reminded that the phone calls needed to take place before 30 November 2021 and the offer of a voucher (Marks & Spencer / Gardening / Sainsbury) reported back to Doreen. Vivienne (Life member of the NNUH League) still has a list of seniors whom she calls, a discussion was held between members and it was decided that it was in the best interest of the seniors who Vivienne had been calling since 2013 that she should continue.

5. Financial Reports.

Hilary read her report to the meeting, a copy of which is attached.

Following the last meeting Hilary had received a letter from Chris Ringert who had moved and wished to reassure the League members that he reviewed the investments monthly and was more than happy to continue in his role.

The consensus of opinion was that the committee wished Chris to continue. Hilary will write back to Chris to confirm this.

Doreen requested the new address for the Ringert's so she could contact Sheila. Ann Copsey to action.

List of current members was last updated in May 2020. An addendum list of new members was circulated to the committee by Ann.

6. Membership.

Ann reported that there are 9 new members, it was felt some of these were as a direct result of the Edith Cavell meeting.

2 members deceased during the last year

Resignation of Patricia Taylor was noted.

Changes of address have been actioned

Membership stands at 335 plus one honorary member.

Reminders have been sent to those members whose subscriptions remain outstanding. Both Sondra Gorick and Kay Marriison will approach members as requested by Ann and then update her. The high costs of postage were discussed, hand delivery could be considered if the COVID situation allows in the future to help this factor.

Hilary reported to members that Gift Aid for the Jenny Lind clock will be claimed in the next tax year Members should be encouraged to pay their subscriptions by standing order for which there is no charge, as every Direct debit incurs a charge of 50p from the bank.

Mike thanked Ann for her continued work as membership secretary.

7. Betty Lee Lecture . October 2021 .

Mike thanked all the contributors to the evening, and in particular to Chris Parfitt for arranging the venue.

It was an excellent lecture attended by 31 persons including the committee. On this occasion it was not possible to record the lecture, there was discussion regarding the merits of recording the lecture. In 2020 when the Richard English lecture was recorded there were 80 views.

Mike agreed to look at the options for recording for future years.

Chris Parfitt requested that the lecture notes be made available for entry into the Journal.

Mary Dolding reported that a card had been received from Betty Lee, and it was noted how much she would have enjoyed this year's lecture.

A discussion then took place around the venue, members commented on the lack of parking by the door and it was felt that the disabled access could have been better, in particular the addition of a rail by the step.

There is currently no news of when the Benjamin Gooch Hall may again be available for booking.

Members in general felt that it could be beneficial to move the lecture forward to possibly September. Chris Parfitt felt that for it to take place in an afternoon and not evening could make the lecture more accessible to older members of the league.

Mike asked members to give these ideas some consideration.

Mike reported that he had received a request for the consideration of paying travel expenses from Claire Chatterton the speaker, these totalled £115.53. The committee agreed that this was reasonable as our speaker had travelled from Sussex by train and had stayed with friends locally to deliver her lecture. Mary Dolding suggested that the offer of payment should be made, Hilary Barker to give Mike Surkitt-Parr a cheque to be forwarded.

Members were requested to forward suggestions for topics for the 2022 lecture to Mike.

8. Nurses League website update.

Ann Copsey reported that the password had been re-instated by Paddy, and she no longer was experiencing problems with emails going into spam folder.

Mary Dolding is managing the Twitter and Face Book accounts, this is to continue with Mike to be able to share access. The logistics of this to be investigated.

A recruitment drive on Face Book for the NNUH Nurses League was suggested as a good way to increase membership. Sondra Gorick commented that social media is such an important tool to promote the League, but questioned whether League within our title might suggest this group was more for older members.

Mike Surkitt-Parr and Mary Dolding agreed to investigate the above matters raised.

9. Forthcoming Newly Qualified Nurses induction sessions.

Jan Beart reported that she had not heard anything further from Dave Gutteridge. The video presentation is still being used as there is no face to face due to COVID protocol.

Judith C Dutton is the new contact, Mike Surkitt-Parr is yet to hear from her.

10. Heritage Committee update.

Margaret Allcock read through her report which had been circulated to members prior to the meeting.

It was agreed that extracts from Mary Clarkes report could go into the journal, and it would be suitable as a whole to go onto the website.

Memorabilia had also been received from Mary Clarke, photos were to be passed to Chris Parfitt and Sondra Gorick for consideration for the journal.

Margaret had been in contact with Richard Simmonds re the Jenny Lind Clock restoration, the £800 spent had included replacement of the hands and the services of a cabinet maker. Richard had not yet received payment for his services.

Hilary Barker confirmed that the cheque for £800 from the league had been sent to Louise Cook made payable to the Norfolk & Norwich Hospital Charity back on 1 June 2021, a letter had been received dated 4 June confirming its receipt and noting that this was for the repairs to the Jenny Lind Clock.

Mike Surkitt-Parr will contact Louise Cook and request that the invoice from Richard Simmonds is paid promptly.

It was agreed by the committee that the clock needs a permanent home, and that Richard will need to give instruction regarding the winding of it. Kay Marrierson reported that building work is still ongoing in that area of the hospital which could be impacting on the decision on where it is to be placed.

Mike will contact Emma Jarvis to enquire if any progress has been made on this matter. No further news has been received yet regarding plans for the 250 year celebrations for 2022. A discussion took place regarding the costs to clean and conserve the glass slides that had been donated, Margaret reported that this could be approximately £200. Mike asked members to give this some thought and report back at the next meeting.

11. Consideration of purchase of Zoom licence for League use

Chris Partitt explained that her husband's zoom licence used during lockdown by the league was not being renewed. The cost of an annual licence for the League would be approximately £100. A discussion took place, and it was felt that the League could use the Free zoom option and just log back in after the 40 minute time limit if needs be and the option to purchase was not required.

12. Journal update 2021 & 2022.

Chris Partitt and Sondra Gorick reported that they had met by zoom and that good progress was being made with photos for inclusion and promised articles. The front cover has been decided and will be a picture of the first Norfolk & Norwich Hospital with and ariel view of the site on the back page.

Historical inclusions to include the Cromer Hospital 2021 Anniversary.

New roles and innovations. Projects currently in progress.

Tribute is to be paid to the staff in the Vaccination Hub, with Edith Cavell awards going to Helen Noyes and Hilary Winch.

Nick Miller is to submit an article on the new information now known about Edith Cavell.

Permission has been given for the inclusion of a poem written by Poet Michael Rosen entitled 'These Hands'. Thanks to Sondra Gorick for obtaining this.

Jan Beart will submit a book review for inclusion.

13. Any Other Business.

Mike Surkitt-Parr asked the committee if they wished a new date to be sought for the Annette Jude concert fundraiser which had to be cancelled due to COVID. The committee agreed a new date should be sought.

Mary Dolding reported that the tickets that had been printed were our only cost to date and

suggested these be amended and re-used.

The AGM for 2022 is set for 14 May 2022 and it was agreed that Nancy Fontaine the Chief Nurse who was booked for 2020 should be asked to be our speaker. Mike Surkitt-Parr to approach Nancy. Tessa Holmes agreed to book the venue.

The committee was asked to bring proposals for the Charity to benefit from the proceeds of the 2022 AGM to the February meeting.

Mary Dolding agreed to liaise with Gary Shayes with regards to the proposed 'Time Out Day' for 2022.

Mike Surkitt-Parr agreed to look further at the date for the Betty Lee 2022 Lecture, with consideration being given to bringing date forward to benefit from lighter nights, afternoon start and a Saturday.

Kay Morrison added that the suitability of the venue should be considered alongside the above.

Next meeting is planned for 10 February 2022 in Room 16, Bob Champion Centre, Colney lane, Norwich NR4 7UQ.

M.A. Griffin
18.02.22