

The Norfolk & Norwich University Hospital Nurses League.

Charity registration number 290546

Trustees meeting held on 4th August 2022 at 10.00 at Bob Champion Centre. Room 10. Rosalind Rd Colney. Norwich.

Present : Michael Surkitt-Parr (President) Hilary Barker (Treasurer) Ann Copsey (Membership secretary) Jan Beart , Chris Parfitt (Joint Editor) Doreen Betts , Tessa Holmes (secretary)

1.Apologies : Mary Dolding , Margaret Allcock , Elizabeth Blaxell , Sondra Gorrick.

Mike Surkitt-Parr opened the meeting welcoming members back to another face-to-face meeting.

2. Minutes of the last meeting May 2022.

The minutes of the 12th May meeting were agreed as a true and accurate record and signed by Mike Surkitt-Parr, who stated his thanks to our Secretary Tessa Holmes.

Mike Surkitt-Parr stated that there was an additional item to discuss, Christmas seniors, that is not on the agenda, and this will be taken after item 3.

3. Matters arising from the minutes.

There were no matters arising that were not on the agenda.

Christmas Seniors

Doreen Betts advised that there were another 9 seniors to be added for the 2022 year and sought the Trustee's approval that these be added to the list. This was agreed.

4. Review of 2022 AGM and possible venue for 2023.

The general attendance on Zoom was noted to be good but it was noticeable that attendees did not appear 'animated' and it was lacking the atmosphere of the face to face reunions of the past.

Chris Parfitt commented it was the sociality of the meeting that was missing, other members agreed. The contribution by Christina Johnston was enjoyed as was the presentation by Rachel Cocker entitled 'Moving Forward – Nursing after the Pandemic.'

The consideration of the Willow Centre as the AGM venue which had been previously proposed was discussed. Tessa Holmes reported she had been in contact and the date had already been booked by a dance group so the League would have to share the venue. This was not felt to be appropriate. Tessa Holmes had contacted the Benjamin Gooch Hall again but was advised they were unable to accept bookings until November 2022. Chris Parfitt suggested that Tessa Holmes send a further email regarding the 2023 booking.

Mike Surkitt-Parr reminded members that the Chaplaincy Team cannot attend the AGM if it were to be held off site; the possibility of the service being delivered remotely could be considered.

Post meeting note.

Tessa Holmes has managed to book the Benjamin Gooch Hall and the foyer for the 2023 AGM.

5. Review of stand at Hospital Fete and Open Day 11th June 2022.

A written review for inclusion in the minutes from Mary Dolding, reads as follows –

‘Thank you to Liz Blaxell and Ann Copey for supporting the event along with Chris Adcock (member) and for Doreen Betts who in the end was able to kindly come along too.

The amazing hamper prize looked so lovely. Thank you to all for the excellent contributions. The Raffle raised £90 which I still have but will make sure it reaches Hilary at some point. We had compliments about the display cabinet (Royal Visits) from those passing through which was very nice. It is such a good display.

The person who won the prize was delighted and I was able to retain the special hamper for another event. The number of people attending our stand was rather disappointing, anything near the west side of the hospital saw little action really and other stands there had the same problem.

I did receive a thank-you from Janice Bradfield saying she wanted to thank members for joining them at the fete and she asked for feedback.

The feedback I gave did say that the main aim of the League stand was to get publicity and attract new members which didn't happen in the West Atrium so therefore we were unable to promote the League and the money we raised barely covered costs. I also said that had we been nearer the East Atrium where the professional stands were, we might have had more success. I was disappointed to say the least as the old nurses' uniforms were in the Chapel near the East Atrium and the Edith Cavell stand was in that main area behind the Benjamin Gooch Hall too with all the professional stands. I was kind in my reply and thanked Janice for including us and hoped she would do so in the future. To date I have had no reply from Janice' Thank you Mary Dolding'

Ann Copey also commented that the location by the 'Stock Shop' was not ideal.

Mike Surkitt-Parr said that perhaps the League should be more selective in the future what they support and how.

The Jenny Lind Longcase clock was found in 3 pieces in a cupboard that day, this provoked a long discussion as to the need for this to be found its final resting place so that it can be displayed. Mike Surkitt-Parr will contact and speak with Richard England. Chris Parfitt suggested it should be placed inside a Perspex box which would make it ideal for cleaning and maintenance and enable it to be treated as a piece of art.

6. Financial reports.

Hilary Barker distributed her reports to members along with the Investment Report that had been received from Chris Rengert.

Chris Rengert made some recommendations for consideration by the League members for the Investment fund monies in order to ease the problems encountered when there is a change of signatories. The three options for consideration at the 'Away Day' are, to hold no investments, to invest in a Barclays account or to create a new Non Trading Company.

A Non trading Company would incur a cost of £100 to create, Chris Rengert offered to fund this cost. Annual simple accounts would then need to be undertaken. There is then an annual cost of £13 to file the 'Confirmation Statement'. There would need to be a Director of the Company appointed.

Chris Parfitt reminded fellow members that the current investments made an annual sum of around £600 in interest which was a good return, however in their current form they leave the League in a vulnerable position. This was agreed by those members present

Hilary Barker is to ask Chris Rengert about any penalties if the monies were to be moved to another provider.

There were no other questions regarding the Finance Report.

7. Heritage Update.

The Heritage Committee report was read by Jan Beart in the absence of Margaret Allcock.

The issues surrounding the Display planned by the Committee for the 'Forum' 10 day event in September were discussed, communication has been received from Emma Jarvis which indicates that they require items to be supplied by the League for their main display rather than a 'Display' in total from the League which would support the presentation being given by Mike Surkitt-Parr on September 14th.

Jan Beart reminded members that security at the Forum means any items of value must be removed each day.

Emma Jarvis had made request for the uniforms currently archived and it was felt this was not possible.

Mike Surkitt-Parr will contact Emma Jarvis to ascertain what is wanted from the Nurses League for this event. It was agreed no decision would be made until the Heritage Committee meet again on August 15th.

The Display by the Heritage Committee is definitely required for the Betty Lee Lecture which starts at 4pm on the same day so if there is a display it would need to be moved from the Forum to the Benjamin Gooch Hall.

Mike Surkitt-Parr expressed his thanks to the Heritage Group for all their work in considering this issue and acknowledged the time it has taken.

Post meeting note.

Following contact with members of the Heritage Group, Mike Surkitt-Par has contacted Emma Jarvis and advised that we are unable to access the archived materials and the Trustees feel that we are unable to support this event with a display. Emma has responded to thanks us for our consideration of this.

8. Membership update.

Ann Copsey distributed the one change of address to members on a slip.

There are 305 members currently, however 64 have not yet paid for the current year. A second reminder will be sent in October after which those still not paying are likely to be lapsed.

At present a slip regarding renewal and payment is added to the Journal. Chris Parfitt suggested that Anne Copsey do this as a page that could be a permanent feature in the Journal itself and include the merits of Standing Orders as opposed to Direct Debits (which have a cost implication of around 40p/item to the League)

Mike Surkitt-Parr thanked Ann Copsey for her work as Membership Secretary.

9. Journal update 2022.

Chris Parfitt reported on behalf of herself and Sondra. No items for inclusion had been received from members.

Ideas and thoughts for items for inclusion so far are reports and photographs from the Open Gardens, Cathedral service for Edith Cavell, Mary Clarke and her memories of her training, Mike Surkitt-Parr's presentation for the Forum Event, Rachel Cockers presentation from the AGM and the Betty Lee lecture.

Book reviews. Hilary Barker to read and review 'True Stories of Becoming a Nurse' and Jan Beart to look to doing a review on a book she is currently regarding about the scientific approach to the grieving process and its connections with attachment.

10. Nurses League website update.

Working well; Paddy is very prompt and responsive when contacted.

11. Forthcoming Newly Qualified Nurses Induction Sessions.

There has been no communication from Judith Ditton

12. Consideration for fund-raising for an adopted ward/area.

Chris Parfitt proposed the League consider supporting the Butterfly Hub which has recently been denied funding this year by the Hospital Trust. The concept is this Hub would provide a space away from the clinical area for families to have a cup of tea and chat whilst loved ones are receiving care.

Caroline who is head of the Volunteer team of whom both Mary Dolding and Chris Parfitt are members is approaching Louise Cook who is Head of Fundraising.

Chris Parfitt will update the committee at our next meeting.

13. Betty Lee Lecture.

Taking place on 14th September 2022 at 4pm, the speaker is Mike Waters on the 'Virtual ward'.

Advertising Posters are being circulated with in the Hospital also on WhatsApp Groups, Twitter and Facebook.

There will be cold drinks and cheese straws provided. Doreen Betts kindly agreed to donate the cheese straws. Catering is for 50 attendees. The family of Betty Lee are expected to attend the Lecture this year.

It was suggested that certificates of Attendance are emailed to attendee's post the Lecture.

14. 250th Anniversary of the N & N Hospital events.

Mike Surkitt-Parr will be doing a presentation at 12 midday on September 14th, he will feed back to the Heritage Committee prior to their meeting on 15th August.

15. Time Out Day.

This is booked for Park Farm Hotel Hethersett on Thursday November 10th from 9.30 to 13.00 hrs.
There will be a Facilitator for the day and lunch will be provided.

Inclusion of the following will be considered for the Agenda –

Review of the achievements of the League since the last Away day

What will the league look like in the future.

Finances of the league.

16. Any Other Business.

Mike Surkitt-Parr has judged, with Nancy Fontaine, the recipient of the Edith Cavell award for Outstanding clinical Leadership.

The meeting closed at 12 midday.

Next meeting Thursday 3rd November 2022 at 10.00hrs

Room 16A, Bob Champion Centre

Colney Lane, Norwich, NR4 7UQ

M.S. Surkitt-Parr.
03.11.22.

