

The Norfolk and Norwich University Hospital Nurses League

Charity registration number 290546

Executive meeting held on **Saturday 16th May 2015**

Room 9 at the Norfolk & Norwich University Hospital.

Present: Mary Dolding (President), Vivien Aldridge, Margaret Allcock, Hilary Barker (Treasurer), Doreen Betts & Elizabeth Blaxell (Joint Editors), Dawn Collins, Ann Copsey (Membership Secretary), Wendy Hobbs, Pat LeGrice, & Ruth McNamara (Secretary).

1. **Apologies:** Mike Surkitt-Parr

2. **Minutes from the last meeting:** Agreed by all present and signed as correct.

3. **Matters arising:**

10d. In a letter received 17th March Mr Alan Green accepted with gratitude the post of Heritage Advisor of the NNUH Nurses League. Unfortunately we have heard he passed away peacefully on 4th May 2015. A memorial service will be held at a later date.

11b. Mary Dolding & Elizabeth Blaxell gave a short presentation about the Nurses League at the recent Senior Nurses meeting at the hospital.

11d. The League has received £210 from the collection at the funeral of the late Miss Bee Taylor. We were thanked by her niece Maureen Gray for attending her funeral and she informed us we had been left a legacy of £500 to be allocated to a fund at a later date.

4. **Financial Reports.** Hilary Barker, Treasurer, distributed to Trustees the annual financial report 2014-15. Copies will be available for Members at the AGM if required. They had been audited by Mrs Charlotte Ayres who had found no inconsistencies. Our income was £3027.57 which included Gift Aid tax relief (£272.77), generous donations and income from our investments which had fallen slightly. Unfortunately annual subscriptions were down. Costs had increased with the 2015 Journal and a sharp rise in postage costs in spite of many being distributed locally by the Trustees. Other increased costs were archive/heritage related work with preparation for deposited material in Norwich Record Office archives. Our Christmas Benevolent expenditure of gifts to Senior Members was unchanged. Legal costs for the change of League's Objectives and two years Journal postage helped to leave us with a deficit this year of £1669.41 in income/expenditure. The investments and savings accounts were untouched. As of last week (May 2015) the current account stands at £1819.47 with the addition of this year's subscriptions and some generous donations – thank you.

Chris Rengert, our Financial Advisor had sent a report on our investments and was happy with the portfolio and did not recommend any changes. Value on 30th April 2015 was £18,839 compared with £17,912 a year ago. A gift voucher will be sent to Charlotte for her help as an independent examiner and the committee thanked Chris Rengert for his support. Proposed: Mary Dolding Seconded: Ruth McNamara. Mrs Dolding thanked Hilary for her hard work on behalf of the League and Ann Copsey for the uphill struggle with the successful Gift Aid claim from the Revenue & Tax Office.

5. **2015 AGM and Reunion arrangements**

a. **Ruth McNamara** reported:

- i. 50 free parking tickets had been collected from Mr Duckett (Hospital Travel Office).
- ii. Revd Stella Green had planned and agreed to lead the service, arranged for service sheets to be printed and the piano moved into the Benjamin Gooch Hall. She will be given names of deceased Members to be remembered in the service. The League's silver cross, candle sticks and rose bowl will be available for the altar.
- iii. Heather Parle will read the lesson & Annette Jude will play the piano.

b. Vivien Aldridge has arranged for Carrie Wingfield NNUH Dermatology Nurse Consultant to give the Members a talk and the chapel collection will be given to the Dermatology Unit Fund.

c. Secretary & Trustee nominations 2015: **Ruth McNamara** reported that she had agreed to another term as secretary along with Vivien Aldridge, Elizabeth Blaxell & Pat LeGrice as Trustees. There had been no other nominations received from Members. All names will be put to the Members for a show of hands on election.

d. Mary Dolding reported:

i. Tea will be served in the East Atrium where there will be a celebration cake & tables with a flower arrangement – special thanks to Karen Wilkinson from the NHS Retirement Fellowship for helping.

ii. A certificate of attendance will be available for working nurse's portfolio.

iii. Raffle vouchers £40 £20 & £10 provided by Trustees to be sold at £1 each with Hilary Barker as lead person. Thanks were given to the generous benefactors.

iv. Several Matrons had been invited to attend in their uniform to mingle with Members.

v. Ruth Tyrell, retired NHS switchboard operator, will take photographs during tea.

vi. Members will be given a gift from the President of a white/blue gladioli bulb to plant.

vii. NHS Retirement Fellowship and Cavell Nurses Trust stands for information.

e. Margaret Allcock will display royal visit photographs ready for storage asking for personal antidotes and photographs of a 'young' Miss Taylor with Miss Doig – tutor 1930's.

6. 2015 Heritage committee report: **Vivien Aldridge** reported they have continued to organise folders into certain topics. Betty Lee has written several pieces for the orthopaedics folder. Help has been given to the hospital Arts Project with the loan of uniforms and information on the 'medicinal use of mustard'. Items are still being donated to the League for which they are very grateful. Work still continues with cataloguing the items. Betty was still trying to contact people about the old hospital chapel. Thanks were given to the committee who has done an amazing job, especially Margaret, for sorting out material stored in her home.

It was suggested & agreed that Trustees take Miss Lee out for afternoon tea at the Assembly House in Norwich to celebrate her 90th birthday. Vivien Aldridge will make arrangements.

7. Officer's reports.

a. Ann Copsey reported we now had 371 Members with 4 joining since the Journal was dispatched. Many letters were received thanking the editors for a fantastic 2015 edition. Recently deceased are: Mrs June Coles (Hawkins) 1957-60, Mrs Vera Green (Morley) 1947-50, Mrs Joan Leach (Rowe) 1945-48, Mrs Kathleen Lewis (Seeley) 1942-45 and Miss Bee Taylor 1933-37. 107 Members were attending 85th AGM with 69 apologies.

b. Elizabeth Blaxell and Doreen Betts reported that they enjoyed editing the 2015 Journal and were willing to continue in 2016 but urgently needed articles sent by e-mail if possible.

8. Any other business

a. Wendy Hobbs will help **Pat LeGrice** with arranging the flowers she had donated for the AGM which afterwards will be placed in the Hospital Chapel.

b. Mary Dolding Nurses League will have an information stall at the forthcoming hospital open day fete (20th June) using the new banner to spread the word.

c. Hilary Barker to contact Chris Rengert re: revising lead names on investment documents.

9. Date of next meeting: Thursday 6th August 9.30 for 9.45am *New Education Centre.*

Signed:

Date: