

# The Norfolk and Norwich University Hospital Nurses League

Charity Registration Number 290546

Executive meeting held on **Thursday 6th February 2020**  
in Room 9 New Education Centre at the Norfolk & Norwich University Hospital.

**Present:** Mary Dolding (President), Margaret Allcock, Jan Beart, Hilary Barker (Treasurer), Doreen Betts (Joint Editor), Elizabeth Blaxell (Joint Editor), Jennie Cropp, Sondra Gorick, Mike Surkitt-Parr. & Ruth McNamara (Secretary)

1. **Apologies:** Chris Parfitt

2. **Minutes from the last meeting:** Signed and agreed by all present.

3. **Matters arising from the last meeting:**

13.iii Hilary & Mary attended the annual awards ceremony & were pleased to report that a League Member, Rachael Cocker, was chosen as the 2020 winner of Edith Cavell Leadership award. It was reported in the Pulse magazine.

a. A pre-session to look at overall way forward for future newly qualified nurse meetings was held inviting Vivien Aldridge to join Chris, Mary & Jan. Unfortunately, she soon left the meeting & in a later e-mail said she no longer wanted to be an active Member. A reply was sent giving our regrets.

b. Correspondence had been received from Jim LeGrice informing us of the deterioration in health of Pat.

c. Ann Copsey apologised for the absence of a report in November due to sudden ill health.

4. **Financial reports:** Hilary Barker, Treasurer, distributed income and expenditure accounts via the internet to Trustees for period up to February 2020. i. New Members have been recruited from our website.

ii. A further £81.25 received from PayPal with a promise of another £35. Surprise to date is £702.50.

iii. Ann was thanked for her hard work in securing £148.75 from Gift Aid donations tax relief.

iv. Charity Commission return updating Trustees for 2019 submitted & acknowledged.

v. The cost of our website is now fully funded from the Nurses League funds.

vi. No update about LEI or fee requested has been received from Chris Rengert. Awaiting AGM report.

vii. Just over £5,000 in current A/c from which an estimated £2,300 will be paid for 2020 Journal/postage. Other accounts have not been touched. Leaving adequate funds for intended 90<sup>th</sup> anniversary celebrations.

viii. Further income is expected from the sale of tickets for the 20<sup>th</sup> June concert.

Hilary was thanked by the Trustees for her work on behalf of the League.

5. **2019 Seniors gifts:** Ruth McNamara thanked the Trustees who had helped contact 35 Seniors offering them a Christmas gift from the Nurses League. £330 had been spent on this project for Christmas 2019.

Many were just happy to reminisce and have a chat. Four tracing letters were sent with three replies of moving homes. Rosemary Martin 1948-51 from Bungay is still outstanding. Several cards had been received with thanks saying how pleased they were to be remembered by Members especially at Christmas & praising the Journal. Unfortunately, Ruth Eglinton (Howlett) 1941-4 had died. Ruth McNamara attended her funeral & found a lapsed Member Janet Monk (Dailey) 1962-5 who is now reinstated.

6. **League Membership:** Ann Copsey informed Trustees:

i. Membership was now 339 including 7 new Members: Roslyn Atmore (Yarham) 1972-5, Sian Taylor 2013-6, Mary Kelly (McCarthy) 1997 & Wendy Phillips (Scrivener) 1970 both Service, Marian Rout (Parke) 1981-4, Madeline O'Keeffe (Billington) 1963-7, Sara Bland (Snowdon) 1969-73 & Lucy Weavers (Brown) 1993-6.

ii. 12 Members have had their names removed following no payment of subs/data protection forms.

ii. Mrs Ruth Eglinton, Mrs June Eke (Beckett) 1955-8 & Mrs Jean Parke (Powley) 1958-61 have all died.

iii. Envelopes were addressed ready for the 2020 Journal & given to the Editors.

Ann was thanked for her work contacting Members & supplying their up-to-date addresses for Trustees.

7. **Update Betty Lee Lecture October 8<sup>th</sup> 2020.** Mike Surkitt-Parr arranging a speaker. On-going.

8. **Website:** Mary Dolding i. Going well. Contents, especially history & obituaries before next meeting & AGM need reviewing/updating.

9. **Heritage Committee update:** Margaret Allcock reported: i. The visit to Shirehall Museum Norwich to view the Lubeck Carpet went well. Rita Fenn was contacted by Mike after speaking/writing to her before Christmas about her memories of the carpet at Jenny Lind Hospital. awaits home visit from Margaret.

ii. Further meetings are planned with Richard England re: Jenny Lind.

iii. More heritage meetings were planned. Jan Beart has agreed to help Margaret in her heritage work.

iv. **Doreen Betts** visited the old Hospital Chapel & found a baby & toddler meeting taking place. After introduction they told her it was regularly used by groups & this one made regular use of the N&N hassocks as 'toddler chairs'. Unfortunately, the planned café was not a success.

*Prof Nancy Fontaine, Chief Nurse NNUH* made a short visit to the meeting. She was introduced to our new Trustee Jan Beart. i. Trustees were told of the latest developments at the hospital especially with the visit of the CQC in December 2019 to Surgery, Emergency Department, Out-patients across all units & End of Life - full inspection over two months with over 200 data requests. The factual accuracy report without ratings is due 17<sup>th</sup> February 2020. Should be in public domain by the end of the financial year. Last year, 12,000 ambulances arrived N&N A&E, more than any East of England hospital. 430-50 emergencies daily. iii 3 Key Trusts - NNUH, Queen Elizabeth Kings Lynn & James Paget Gt Yarmouth amalgamating units. iv. The hospital were planning a Year 4 Hospital Badge after staffing for one year across all units. There is a design competition ongoing for the NNUH badge. This will not be just a nursing badge but include other professions taught e.g. Physiotherapy, Pharmacy etc. Completion date is expected May 2020. v. 2020 Year of Nurse & Midwife in Norfolk Waveney will be celebrated at the hospital on International Nurses Day, Tuesday 12<sup>th</sup> May. Unfortunately, the same day it will be celebrated in Westminster Abbey. Adverts will be displayed locally encouraging all N&N ex-nurses/midwives to spend a day with the hospital. Also planned for May will be a Norfolk & Waveney wide Norwich Cathedral Service for Nurses & Midwives to celebrate the event.

vi. The Edith Cavell Service will again be held at the Norwich Cathedral in October 2020.

vii. Asking about staff amenities especially in the canteen area & mixing with relatives. Trustees were told staff numbers were now 8500+ from the original 3,500 20 years ago. Long term strategy for buildings with staff experience including 'break-out' areas as there is little space for staff to sit, take their breaks & eat.

viii. March 2020 two new wards, are being opened - a total of 1300 beds. With increased opportunity more staff are returning to the hospital. Staff car leasing & electric bikes are also in the future planning.

*The agenda continued:*

**10. 2020 Journal.** Liz & Doreen reported: i. The Journal was ready for proof-reading by Peter McNamara & then to final print early in March. Cover was discussed. ii. It was agreed 400 editions to be printed with the increase of expected Members after 'Newly Qualified' lectures. iii. Both Editors are resigning after 11 years in post. After discussion it was agreed Editor(s) must be Trustees. iv. It was hoped to be ready for dispatch early March and packers will be notified. v. Trustees were asked to give local addresses they could personally deliver to save on postage. vii. Mary will enquire about using hospital post department.

**11. 90th AGM & Reunion Saturday 9<sup>th</sup> May 2020 at 1.45pm in Benjamin Gooch Hall.**

i. Arrangements were made with those responsible for a successful 90<sup>th</sup> Reunion/AGM.

ii. **Ruth McNamara:** a. reported that nomination papers would be delivered to each Member within the Journal for **2020 Trustee Elections** be returned by Saturday 26<sup>th</sup> April 2020. New President + three Trustees. *Mike Surkitt-Parr, Doreen Betts & Margaret Allcock* agreed up for re-election.

Jennie Cropp has resigned after serving three years & was thanked for her service to the League.

b. Mary Dolding, retiring President, is entitled to be appointed a V/P & to serve at least a further year as a Trustee without election. Not appointed Trustees by virtue of this clause. Vice-presidents hold office without time limit or need for re-appointment - *N/L Supplemental Declaration of Trust 2004(Clause 20 p7)*

c. Mary has proposed Mike Surkitt-Parr as the new President. Seconded: Elizabeth Blaxell.

Final decision will be by the Members at the AGM with any other nominations received for the position.

**12. Concert Saturday 20<sup>th</sup> June 2020 2.30pm Benjamin Gooch Hall.** 160 seats in BG Hall.

a. Programme 45mins, 35minutes interval then 40minutes second half. Finish 4.30pm.

b. Spread sheet for ticket sales controlled by Mary Dolding. Money (£10) with tickets only. Sold at AGM. Promote event through Members, family & friends. c. Advert in Journal and around hospital later.

d. **Hilary** arranging Raffle tickets sold in break & drawn at end. e. **Doreen** purchase sweets. f. Ice creams.

**13. AOB i. Newly Qualified lectures.** 40 nurses attended & engaged in the lecture January 2020. Jan Beart joined the team to lecture newly qualified nurses about the NNUH Nurses League - it's history & activities. Content was well received by the Tutors & nurses. No dates have yet been arranged for later in the year.

ii. Jennie Cropp thanked the Trustees who had made her welcome these last three years.

iii. Doreen Betts had been in contact with Wendy Hobbs who had spent 6/52 in hospital after a bad fall.

**14. Date of next meetings:** Saturday 9<sup>th</sup> May 9.30am Room 9 *Old Education site* before AGM/Reunion  
Thursday 13<sup>th</sup> August & Thursday 12<sup>th</sup> November 9.30am in New Education Centre.

**91<sup>st</sup> AGM Reunion Saturday 15<sup>th</sup> May 2021.**

**Signed.**

**Date.**

