

# The Norfolk and Norwich University Hospital Nurses League

Charity registration number 290546

Executive meeting held on **Thursday 13th August 2020**  
using Internet via Zoom (vocal & facial contact)

**Present:** Mary Dolding (President), Margaret Allcock, Ann Copsey (Membership Secretary), Jan Beart, Hilary Barker (Treasurer), Elizabeth Blaxell, Doreen Betts, Sondra Gorick & Chris Parfitt (Joint Editors), Mike Surkitt-Parr & Ruth McNamara (Secretary).

- 1. Apologies:** Jennie Cropp – bad internet connection & Kay Marrison who was working.
- 2. Minutes from the last meeting:** These had been sent to Trustees who agreed they were correct but will be officially signed when social contact is resumed. They will be sent to Paddy to be entered on our website.
- 3. Matters arising: 4iii** Confirmed Elizabeth Blaxell has the pin badges purchased now to be used 2021. A letter of thanks had been received from Professor Fontaine following flowers with a message of support to all nurses at the NNUH in light of all the challenges they faced during Covid19.

## **Update news from Mary Dolding (Chairman)**

A Zoom meeting was held with Professor Fontaine & Trustees on Thursday 30th July when she updated us with news how the NNUH had coped with the Covid19 virus since countrywide shutdown in March 2020.

- 2,000 volunteers had been trained over the Easter period in basic critical care for 300 ventilated beds. London was used as a model & appropriate adjustments made. Patients were admitted from outside our area. NNUH had more trained volunteers than any other hospital in the country. From now, everyone will have two shifts a month working on a ward from whatever department they usually serve.
- We are now leaders in research with no cross infection following very strict procedures.
- Two more children's wards are to be built over the mortuary & more new wards for infection use.
- Volunteers using a list, especially Butterflies (end of life) & drivers, are returning.
- Hospital workers are returning to work after isolation but 12% were still off causing problems especially with ward clerks.
- A new hospital badge had been designed & produced. The launch will be October 2020. (see website)

- 4. Financial Reports: Hilary Barker**, Treasurer, distributed the latest financial update to Trustees via e-mail.
  - Donations & subscriptions are still coming but identification of donations is proving difficult with standing order payment to keep accounts separate. Accounts audited. Charlotte Ayers thanked for her support.
  - £450 was raised selling N&N badges to Members following blind bids.
  - A further payment of £313 from Paypal Giving fund received totalling £1050.50p. Grateful thanks as we have been unable to boast funds with raffles/tombola or the cancelled June concert.
  - A surprise donation is coming, when schools re-open, from a group of pupils OneSchool Global Finley who raised £675 for their GCSE Citizenship project donating it to the Nurses League. These contributions will help us get through this unusual year.
  - Our investments, despite the financial turbulence, seem to be making a reasonable return.
  - Internal Financial Policy was updated & will be reviewed again in August 2021.*

## **5. League Membership Ann Copsey** informed us:

- Membership stood at 342 & two Honorary Members fifty of whom are still working.
- Unfortunately there are 90 outstanding subscriptions. Ann will attempt to contact these Members in October. Cheques are still coming in.
- Concern arose with Members paying subs by standing order will not send back the reply slip about attending the AGM. Numbers attending may be very limited with the Covid19 restrictions. We will be contacted later by room booking at the hospital. An article to try & address this will be in the 2021 Journal.
- Sadly died *Mary Barker (Bristow) 1956-60* & New Members: *Jo-Ann Cryer (in Australia) 1986-90*, *Val McKie (Spiers) 1980-87* & *Sue Westgate (Chamberlain) 1981-2015*.

**6. Website Mary Dolding reported:**

- i. Website costs are to be recorded separately now all are to be paid by the Nurses League. Hilary Barker is the main contact but account under Mary Dolding's name.
- ii. This year's Member's log-in is causing difficulties – Paddy will be asked for advice.
- iii. Mary is being approached by e-mails & is following up enquiries.
- iv 'Twitter' remains active although slow with little to report with few activities taking place.

**7. Betty Lee Lecture Thursday 8<sup>th</sup> October 2020 Website only with **Mike Surkett-Parr** introducing.**

- i. Unfortunately with attendance quotas at the hospital it has been agreed with the speaker, Richard England, that this will be recorded for the website. A photograph of Betty Lee needed to start the lecture. Doreen will supply one from previous Journal records. Mr England has requested that he meet Betty sometime.
- ii. The lecture will be advertised on 'Twitter' & hospital communications team for the NNUH.
- iii. Paddy will be asked about U-Tube & then on to our website.
- iv. A copy of the lecture will be in the 2021 Journal.

**8. Heritage review: Margaret Allcock reported:** i. They too had a heritage meeting via Zoom.

- A meeting is arranged for September at her home to organise the display to accompany the October lecture.
- ii. Despite Norfolk Record Office closed, & no date for re-opening, Jenny Lind folder part 1 was collected.
  - iii. Sir Thomas Brown Library NNUH also remains closed to the public with possible re-opening September.
  - iv. Jenny Lind longcase clock & another unknown donation long case clock are temporary being stored within the library. Photographs have been taken by Emma Jarvis which will be examined by a clock specialist soon. An article on the clock is hoped to be in the next Journal & our display cabinet. Richard England has requested a plaque showing its heritage could be added & more information from League Members sought.
  - v. The next display in our cabinet will be 'Jenny Lind' when access to the hospital is allowed.
  - vi. Photographs have been sent to Margaret from Cherry McGuire (Inkson) with more to follow.

**9. 2021 Journal. New Editors **Chris Parfitt & Sondra Gorick** reported:** i. After meeting by Zoom & in person they already had four articles with several others promised. More 'lighter' articles were requested.

- ii. Elizabeth Blaxell has promised an article on the British Red Cross who celebrate 150years in 2021.
- iii. We were reminded the hospital celebrates 250 years next year.
- iv. Annual reports from Trustees were requested by 30<sup>th</sup> December 2020 for the 2021 edition.

**10. Newly Qualified Nurses Lecture.**

Mary has had confirmation that this will take place Monday 28<sup>th</sup> September. It has been agreed that this will be recorded, as a back-up, with Chris Parfitt, Jan Beart & Mary Dolding presenting by video. They hope they will be allowed to meet the students.

**11. Any other business.**

- i. **Ann Copsey** will e-mail Cathedral's PA about arrangements for Edith Cavell Service in October 2020.
- ii. **Elizabeth Blaxell** reported she had been in touch with her Seniors during Covid19 shutdown. She will make enquiries about Janet Wood ?100 via her niece.
- iii. **Ruth McNamara** asked the committee about increasing the number of Seniors we will contact at Christmas to 44 – up nine? Agreed by all present. She will send each Trustee a list of their contacts before the next meeting so arrangements can then be discussed.
- iv. **Margaret Allcock** asked Trustees if they had borrowed, at last Feb meeting, the Salmon Report Book?
- v. **Mary Dolding** will arrange another Zoom meeting for Thursday 12<sup>th</sup> November 2020 10am.

**12. Date of next Executive Committee: Thursday 12th November 2020 10am ZOOM**

**Signed:**

**Date:**

