

The Norfolk and Norwich University Hospital Nurses League
Charity Registration number 290546

Trustees Meeting held at The Willow Centre, Cringleford
Friday 7th February 2025 @ 11am.

Present:- Michael Surkitt-Parr (President), Hilary Barker (Treasurer),
Ann Copey (Membership Secretary),
Margaret Allcock, Jan Beart, Mary Dolding, Mary Clarke
Doreen Betts (Seniors), Sondra Gorick, Elizabeth Blaxell.

Apologies for absence:- Chris Parfitt, Tessa Holmes (Secretary), Gavin Shiers.

Minutes of last meeting – 7th November 2024

Accepted as a correct record therefore MSP will sign, and a copy will be forwarded to Dr Paddy, to go on website

Matters arising from the previous minutes:-

Despite TH continuing to experience problems with securing venues for meetings, she managed to book Benjamin Gooch for Nurses League AGM and Betty Lee Lecture.

Live Streaming / recording of League events

Perseverance by GS to instigate Live Streaming has also been very frustrating for him; an answer from the NNUH team responsible has still not been forthcoming, so MSP will attempt to talk with a senior member to pursue the way forward with this facility.

Meeting with Dean of School for Health Sciences & Nurses League

MSP met the Dean, who is very enthusiastic regarding plan to bring nurses together that trained at NNUH and the UEA Alumni so he will invite the Dean, Dr. Lucy Arora and Chief Nurse Rachael Cocker to a future Trustees meeting, possibly on 8th August 2025 when topic can be discussed. MSP to ascertain if this date will suit all proposed attendees.

Christmas Seniors by Doreen Betts (attached)

Doreen presented her report.

A response had been received re Annie Ballegoojen's tracing letter updating her situation and her new address in a care home. Details given to AC. Doreen will write to Annie and AC will send a journal.

Jane Gascoyne did not receive her card and voucher. As she was local to Doreen she took her flowers.

Trustees agreed that we would only send a card to Mrs. Aylmer as suggested by the Care Home Staff as she does not communicate.

There was no reply from the call to Edith Turner

Margaret Allcock is visiting Daphne Evans this afternoon.

Doreen was thanked by MSP for all her hard work on this work.

AGM – 2025

Benjamin Gooch booked by TH for 10th May 2025.

Speakers – Gratitude expressed to JB, MD and CP for agreeing to talk about the "History of Nurse Training at N&N" leading on to what's available now, with the hope of encouraging newly qualified nurses to join the Nurses League.

Collection – All agreed on Myeloma research. JB will provide information, as it is a charity she supports.

- Hymns – “God be in my head and in my understanding”. Trustees to choose two more hymns – email MSP with suggestions, who will then plan the order of service with Chaplains.
- Flowers – SG (as previously).
- Catering – CP to confirm that Supervisor Linda and Clare are available to organise and serve tea, coffee, fruit juices, cheese and fruit scones. Discount has been requested, but not sure if this will be applied. Quote to be sent. Caroline Stevens, NNUH Volunteers office to liaise with SG re: times & numbers.
- Cake – HB to order & bring cake.

Time out day – 2025

MSP updated the action log from the 2022 Time-out Day, and it was pleasing to note that most items have been successfully actioned / completed.

The proposed Time out day for 2025 will have a heritage focus and Mary D suggested awaiting outcome of current discussions on heritage before determining if a facilitator was necessary on the day. The aim of the day will be to enhance confidence in moving forward with the Heritage collection and ensuring both its short- and long-term continuation.

JB has suggested a venue she is familiar with, Reymerston Hall, Norwich NR9 4QY. MSP & JB will make enquires.

Trustees Renewal

Four Trustees due for three yearly renewals; Mary Dolding, Ann Copsey, Hilary Barker, and Jan Beart all kindly agreed to continue in their current roles, Ann Copsey committing to 2 years. MSP thanked them for their commitment.

Finance Report by Hilary Barker (attached)

Copy sent to TH by HB.

The issue of increasing subscriptions from 2026 was raised as the League’s expenditure continues to exceed income. Topic has been raised in Journal and MSP will advise the membership at the 2025 AGM.

Subscriptions have not been raised since 2011, and many similar organisations have needed to ask for additional subscriptions from the membership. We make a small profit from the AGM raffle.

Factors influencing this decision include the increased cost of producing the Journal (approx. £7 a copy), together with increased postage costs, the cost of catering, the addition of the annual Betty Lee Lecture and website development.

AC has not heard from several Life Members who receive a journal. If they are no longer at the address we have recorded for them this may be picked up from the Christmas calls to the Seniors and AC is informed. If a Journal is returned ‘no longer at this address’ then no further copies are sent.

The possibility of advertising in Journal has been considered with aim of boosting income. This has been considered by the Social Media Group, but it does not appear to be a practical option given that the journals are sent across the country, and so local (Norfolk) advertisements will not be pertinent to many recipients. Furthermore, the circulation of the Journal is quite small for commercial sponsorship.

Heritage Update by Jan Beart

Report of meetings held on 25th November 2024 and 3rd February 2025 and additional notes by Mary Dolding on NNUH Nurses League Collections are appended these minutes

In addition:

MD arranged with MC to bring WNH folder to this month's Retirement Fellowship Gathering, so can be indexed ready for display. It was agreed that completed folders to follow same format.

A newly acquired medical instrument for identification was passed around, and further research to be undertaken.

MA showed photo of commemorative spoon to ask if date known – thought to be a year ending in a 0 or a 5.

MSP thanked the Heritage group members for their ongoing work which is immense.

Membership Update by Ann Copsey

Currently 276 members. 12 – payment of subs outstanding. If no further contact from them they will be removed from the membership list.

PDF of members details sent via email to Trustees, unless paper copy requested.

Rosemary Clarke's son sent her nurses buckle & badge – AC passed them to MA.

AC has spare 2024 Journals – offered to Trustees.

AC has sent CP an updated list of members for the printers. CP will collect Journals. MC will tell CP / AC which local ones she can deliver.

When journals are packed AC will send a group e mail advising members that the journal is on its way, and that we hope to see them at the AGM.

Social Media Group

Report of Media Subgroup Meeting Thursday 23rd January 2025 are appended to these minutes

Gavin has BT Group set up.

The work of Gavin in co-ordinating the Journal production was acknowledged and thanks extended to him.

Social Media Group, next meeting – 25/3/25. MSP will attend.

Forthcoming Newly Qualified Nurses Induction Session

Last meeting – 5/11/24. As ever this was a popular and well received event.

Discussions will take place about other 'local' hospitals where nurses are studying at UEA and their eligibility for membership of the League. This will form part of the discussions with the Dean, Rachael Cocker and Lucy Arora.

MSP has included encouragement for new Trustees in his Presidents Address to go in Journal.

Next Meeting – 24/2/25

Betty Lee Lecture

Tessa has booked Benjamin Gooch for 25/10/25. As previously agreed, this event will be held on a Saturday afternoon.

Speaker to be arranged – suggestions to MSP.

MSP has verbal agreement from 2024 winner to use their photograph in advertising 2025 event.

Any Other Business

AGM raffle – 3 prizes - all £10.00 Vouchers – HB, AC & MD kindly agreed to donate.

Next Trustees Meeting – Thursday 8th May – on Zoom. Meeting with Lunch – Friday 8th August – The Willow Centre, Cringleford

A handwritten signature in red ink, appearing to be 'M. J. D.', is written on a light blue grid background.

8th May 2025.